



**Dege Melody**

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### ***Professional Statement:***

I am a detail oriented professional with proven leadership abilities and excellent knowledge in financial services sector. Excellent communication, effective planning as well as proper time and resource management have shaped my professional capabilities.

### ***Education***

- **Bachelor of Science Honors degree in Monitoring and Evaluation** - Lupane State University-Zimbabwe
- **Bachelor of Commerce Honors Degree in Banking** –National University of Science and Technology-Zimbabwe

### ***Work Experience:***

1. Depot Finance Manager  
**ZUPCO (Bulawayo) (2019-2023)**

#### **Duties**

- Costing and Forecasting
- Authorizing depot payments
- Budgeting
- Financial resources allocation
- Scheduling deliveries and transportation costs
- Coordinating with suppliers and customers
- compliance with regulations
- Bus costing
- Being responsible for the whole depot finance team
- Depot performance analysis.

## **2. Brand Ambassador-Peoples Own Savings Bank (Oct 2015-August 2016)**

### ***Duties***

- Promoting the bank's new accounts ( Junior save and People's choice accounts)
- Awareness on the salary based loan that was offered by the bank
- Promoting the use of plastic money and online banking to decongest banking halls
- Increasing the bank's reach on corporate accounts
- Being the face of the company to the outside world
- Trend analysis

## **3. Industrial Attachment-Peoples Own Savings Bank (July 2014-August 2015)**

### ***Duties***

- Bank teller duties
- Back office duties
- Customer services duties
- ATM custodian duties
- Loans officer duties
- Bureau de change changes

### ***Skills and Abilities:***

- Excellent communication skills
- Modern and open-minded leader
- Goal getter and Team player
- Creativity and resourceful
- Results oriented
- Fluent in English
- IT skills and excellent with MS office package
- Flexible and adaptable
- Ability to work under pressure, odd times with no supervision

### ***References***

Mr. T Rwasoka (Acting CEO)  
ZUPCO  
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Harare  
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**Mrs. J Ncomanzi**  
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