



Dubai UAE



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BHARAT SHANKAR

ACCOUNTS PROFESSIONAL

PROFILE

Detail-oriented Accounts professional with a strong track record in seamless financial operations, accurate funding for daily remittance, and expertise in handling IMT products. Skilled in accounts reconciliation, managing payables & receivables, and maintaining precise financial records. Diligent in overseeing petty cash and preparing comprehensive reports. Adaptable team player with exceptional problem-solving abilities, committed to upholding data integrity and financial transparency.

SKILLS

- SAP (FI-CO) Power User
- Tally ERP 9 (VAT)
- Quick Book
- Sage 50
- MS Excel (Microsoft 365 Apps & Office 2019)

EXPERTISE

- Financial Reconciliation
- Accounts Payable & Receivable
- Voucher Posting
- Financial Reporting
- Cash Management

REFERENCE

Zain Abbas

Sr. Accounts Officer- Shattaf Group

Phone- +971 551243567

Arjun Prakash

Director, DCA Technologies

Phone- +91 8078018815

EXPERIENCE

ACCOUNTS OFFICER - 2022 - PRESENT

Emirates India International Exchange (Shattaf Group) – UAE

- Ensure timely and accurate funding to central bank, local banks, and overseas banks to facilitate daily remittance and financial activities.
- Perform regular accounts reconciliation to verify the accuracy and integrity of financial data
- Handle reconciliation of various IMT products, including Western Union, Transfast, and Hello Paisa, ensuring precise accounting.
- Efficiently manage the accounts payable process
- Oversee accounts payable, diligently tracking incoming payments and ensuring timely fund collection to optimize cash flow.
- Accurately post vouchers and maintain up-to-date financial records
- Manage petty cash transactions for both the Head Office and Branches
- Prepare comprehensive financial reports as required, presenting data in a clear and concise manner.

ACCOUNTS ASSOCIATE - 2020 - 2022

DCA Technologies Pvt Ltd – INDIA

- Maintaining day to day accounts, reporting and reconciliation of bank statements.
- Financial reports preparation (balance sheets, income statements, invoices etc.).
- Finalization of accounts of various clients.
- Process vendor payments and check requests.
- Entry posting of purchase, sale, payment, receipt collection and journal.
- Prepare outstanding statements of debtors and making payment follow-ups and related work.
- Monthly statements preparation by collecting data analysis and investigating variances, summarizing data, information and trends.
- Comply with state tax filing requirements and calculate quarterly estimated tax payments.

EDUCATION

- Diploma in International Financial Reporting Standards IFRS (IAAP UK) -2022
- SAP (FI-CO) Power User - 2022
- Diploma in Indian & Foreign Accounting (IAB UK) -2018
- Certificate In Accounting Technicians (Institute of Cost Accountants of India)-2017
- B Com - Bachelor of Commerce (Mahatma Gandhi University) -2017