



Jinalyn Usman Jul



Contact

Address: Hili Sanaiya, Al Ain

Mobile: 0545144394

Email: jhenjul02@gmail.com

Date of Birth: 02/05/1997

Marital Status: Single

Nationality: Filipino



Languages

English

Tagalog



Skills

Basic computer literate MS word, excell, power point

Problem solving skill

Supervising & Team working

Organizational Skill

Customer service

Budget Management

Attention to details

Excellent communication & Leadership skills

Sales Talking

Decision making



Objective

I seek challenging opportunities where I can fully use my skills for the success of the organization.



Experiences

Waitress

Dennis Coffee Garden

09/04/2016 -
01/05/2018

* Serve customer * Give customer satisfaction * Ensure Clean and Quality

Barista

Dennis Coffee Garden

02/05/2018 -
01/01/2019

* Serve quality drinks * Knowledge about coffee * Maintain cleanliness * Follow rules & regulations

Supervisor

Dennis Coffee Garden

02/01/2019 -
13/02/2021

* Making staff's Schedule * Ensuring Quality of products before pull out. * Follow rules & regulations * Weekly meetings with the staffs * Multi-tasking

Customer service

Nesto Hypermarket

02/12/2022 -
06/05/2023

* Giving customer satisfaction * Solving the problems * Sending Email

Digital Marketing Coordinator

Nesto Hypermarket

07/05/2024 -
25/12/2023

* Handling all social media accounts * Posting and updating in the website * Content creator * Basic editing skill * Knowledge on how to make promotional video * Whatsapp broadcasting



Education

Practical Nursing

Universal college of Southeast Asia & the pacific

2014-2016

2006-2012

Zamboanga City High School Main

Hardworking

2002-2006

Don Gregorio Evangelista Memorial High School



Reference

Ahmed Rageb

Engineer

Company: Golden Decor

Phone: 0551493854

Email: ahmedrageb@gmail.com



Interest

Singing

Watching movies

Travelling



Achievements & Awards

Certificate of training - Course on housekeeping with service excellence in tourism

Certificate of participation- Halal value chain analysis work shop

Certificate of Proficiency- Occupational First Aid Training with Basic Life Support- Adult Cardio-Pulmonary Resuscitation (CPR)

Certificate of Completion- Basic Occupational Safety and Health Training for Safety Officer 1

Jinalyn Usman Jul