

Babar Ali

Mailing & Temporary Address:

Mussaffah M-26 Industrial Area, Abu Dhabi.

Mobile: +971-509934286

E-mail: babartanoli12@gmail.com



4+ Years of Experience in Finance & Accounting

Objective

To lead the organization being strategic partner of top management team of organization.

Personal Skills

Enthusiastic and self-motivated, Quick learner and has the ability to quickly adjust to new situations, Ability to work under pressure in a competitive sales and marketing environment, Willingness to take immediate responsibility, Excellent time management skills, Goals-orientated, Coachable and willing to help train and develop other staff.

Professional Career Summary:

- Academic Qualification:**
1. MBA (Finance)
 2. BBA (Hon's)

Work Experience Summary:

Duration	Organization	Designation
March 01, 2023 to Dec 31, 2023	AIMI Pvt. Ltd	Chief Accountant
Jan 01, 2021 to Feb 28, 2023	AIMI Pvt. Ltd	Accountant
March 02 to Dec 31, 2020	Al-Buraq Management Consultant	Assistant Tax Manager
June 03 to Sep 30, 2019	ATLAC Management Consultant	Junior Accountant/Auditor

Work Experience Details:

1. **Company/Org:** Abbottabad International Medical Institute Pvt. Ltd.
Type: Education & Health Services
Designation: Chief Accountant
Location: Main Mansehra Road, Islamkot, Abbottabad, KPK.
Duration: March 01, 2023 to Dec 31, 2023

Job Responsibilities:

- Annual Return Drafting/Preparation
- Compliance To Notices by FBR for Income Tax & Sales Tax
- Compliance & Assurance to Internal Auditors, Controls Policies
- Compliance to KPRA for Services Sales Tax
- Data Entry, Rechecking & Verification of daily data entry to QuickBooks
- EOBI Data Management
- External Audit Associate
- Financial Reporting including Consolidation for Subsidiary
- Overall Supervision of all other Assistants
- Supervision of Accounts Receivable & Accounts Payable

2. **Company/Org:** **Abbottabad International Medical Institute Pvt. Ltd.**
Type: Education & Health Services
Designation: Accountant
Location: Main Mansehra Road, Islamkot, Abbottabad, KPK.
Duration: January 01, 2021 to Feb 28, 2023

Job Responsibilities:

- Assisting External Audits
- Bank Reconciliation
- Book Keeping (Manual & Computerized)
- Liaison with banks and handling all banking matters
- Monitoring invoicing, payments and recovery
- Other Time-Based Tasks
- QuickBooks data entry & reporting
- Taxation & Submission of Statements u/s 149, 153, 155, 165 & 236i of ITO 2001
- Timely reporting to the Chief Accountant within deadlines
- Vouching & posting into General Ledger.

3. **Company/Org:** **Al-Buraq Management Consultant**
Type: Consultancy
Designation: Assistant Tax Manager
Location: Main Mansehra Road, Supply, Abbottabad, KPK.
Duration: March 02 to Dec 31, 2020

Job Responsibilities:

- Assist the manager at the time of reporting
- Return filing of Individual
- Return filing of Business Individual
- Petty cash handling

4. **Company/Org:** **ATLAC Management Consultant**
Type: Consultancy
Designation: Junior Accountant / Auditor
Location: Main Mansehra Road, Supply, Abbottabad, KPK.
Duration: June 03 to Sep 30, 2019

Job Responsibilities:

- ATLAC in brief is a branch office of **Anwar Javed & Co**, who is Chartered Accountant working in Peshawar as head office. ATLAC deals in Audit, Accounts and as a Consultant in Abbottabad.
- I worked as a responsible Junior Accountant / Auditor in various departments i.e., Audit, Accounts and Client consultation.
- Responsible for Cash/Bank payments and vouchers processing on regular basis.
- I had independently completed one audit project of one NGO from Audit Plan to final reports.

Professional Certification & Academic Education (Most recent on the top)

Sr.	Certification / Degree	Board / University	Specialization / Major	Passing Year
1.	MBA (Finance)	Hazara University	Finance & Accounting	2023
2.	BBA (Hon's)	Ghazi University	Finance & Accounting	2018
3.	HSC	BISE D.G. Khan	Pre-Engineering	2014
4.	SSC	BISE D.G. Khan	Science	2012

Computer Skills and Other Abilities

Sr.	Skills & Abilities	Proficiency Level	Last Used / Practiced
1	MS Office (Word, Excel, PowerPoint)	Excellent	Currently Using
2	QuickBooks Accounting Software	Excellent	Currently Using

Social Membership & Co-curricular / Leisure Activities**Sr. Description of Activities**

- 1 Reading Books / Newspapers
- 2 Playing Cricket
- 3 Internet Browsing & Searching

Personal Information

Father's Name	Muhammad Ashraf
Marital Status	Married
CNIC No.	13504-6534210-3
Passport No	CD1832101
Domicile	Mansehra
Religion	Islam

References

Sr.	Name	Organization	Known As	Contact No.
1	Mr. Rashid Javed	ATLAC Management Consultant	Professional	(92-314) 5013495
2	Mr. Abdul-Sattar	Al-Buraq Management Consultant	Professional	(92-312) 0525224
3	Mr. M. Zubair Khan	Abbottabad International Medical Institute Pvt Ltd.	Professional	(92-334) 8988176