



# VISHNUDAS

## ACCOUNTANT

### PROFESSIONAL EXPERIENCE

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Diligent , goal oriented & self- motivated professional with 5-year experience as a Accountant . Aspire to be a part of a growing organization that can provide me a platform to utilize my skills and an opportunity for mutual growth. Also kick start a career whereby I can exhibit my potentials and qualifications progressively, to do justice respecting the confidence that would be conferred on me. So that I can create a niche for myself in the place I work for.

### WORK EXPERIENCE

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#### ACCOUNTANT - EXGO INTERNATIONAL FZCO

Since OCT 2019 - Present

- Preparing and maintaining important financial reports.
- Manage all accounting transactions.
- Compute taxes and prepare tax returns.
- Reconcile accounts payable and receivable.
- Ensure timely bank payments.
- Keeping account book and system up to date.
- Report on the company's financial health and liquidity.
- Support month-end and year-end close process.

#### ACCOUNTANT - DUBAI LAUNDRY

NOV 2018 - SEP 2019


- Document financial transactions by entering account information
- Manage all accounting transactions.
- Reconcile accounts payable and receivable.
- Compute taxes and prepare tax returns.
- Keeping account book and system up to date.


### EDUCATION

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#### Mangalore University, 2018

Bachelor of commerce in Accountancy

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### SKILLS

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- Book keeping
- Tax Filing
- Data Entry
- Data Analysis
- Cost Reduction Management
- Public Accounting
- Business Budgeting
- Business Assessments

### LANGUAGES

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- English
- Hindi
- Malayalam
- Tamil

### PERSONEL INFORMATION

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- Marital status ; Married
- Nationality ; Indian
- Gender ; Male
- Date of birth ; 19-jan-1994
- Visa status ; Employment visa
- UAE Driving License ; Automatic LMV