



AHMED SAYEED P

Accountant

Accountant with 7 years of progressive work experience in large and medium size organizations demonstrating expertise in accounting procedures, computerized accounting system. Well versed with accounting software and good working experience in Tally, Symex and MS excel

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📍 UAE

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WORK EXPERIENCE

Accountant GCC Exchange

07/2017 - Present, DUBAI, UAE

GCC Exchange is a fast-growing money transfer and foreign exchange brand for individuals and businesses having its presence in four continents such as Europe, Africa, Oceania, and Asia besides the flagship entity in the UAE.

Achievements/Tasks

- Handling bank reconciliation of nostro and vostro accounts.
- Monitoring and maintaining bank accounts balance.
- Budget variance analysis report.
- Reconciling of accounts receivable and payable like products MoneyGram, Instant Cash, Express Money, Transfast, Western Union and GCC Remit.
- Assisting external auditors for monthly Ria audit and annual financial audit.
- Handling monthly accounting entries like provisions and prepaid.
- MIS - Daily management report.
- Monthly profit & loss analysis report for all branches.
- Handling quarterly VAT calculation and report to

management

- All accounts related work of Hongkong branch.

Assistant Accountant APCO Hyundai

07/2016 - 07/2017, Kasaragod, Kerala

APCO Hyundai is the No.1 Hyundai Car Dealer in northern Kerala with more than 15 showrooms .It is part of APCO group. It has presence all over South India (APCO Constructions ,APCO Honda ,APCO Yamaha etc.).

Achievements/Tasks

- Handling Accounting and Finance
- Worked in Tally ERP 9.0 to maintain company account
- Handling cash and Bank related activities.
- Monitoring and maintaining bank accounts balance.
- Helping in preparation of financial statement, Trial balance, Profit and Loss account and Balance sheet.
- Books of accounts maintenance.

Accountant EPPCO Supermarket

04/2016 - 07/2016, Kasaragod, Kerala

Achievements/Tasks

- Creating cash receipt and payment vouchers.
- Monitoring and maintaining bank accounts balance.
- Handling Accounting and Finance.

SKILLS

TALLY

QUICKBOOKS

SYMEX

MS OFFICE

FULL-CYCLE ACCOUNTING

FINANCIAL STATEMENT ANALYSIS

PERSONAL PROJECTS

Savings vs investment : Risk and opportunities
(01/2014 - 06/2014)

EDUCATION

B. COM. In Co-operation Kannur University

Kerala ,India

LANGUAGES

ENGLISH
Full Professional Proficiency

HINDI
Professional Working Proficiency

MALAYALAM
Native or Bilingual Proficiency

INTERESTS

TRAVEL

GADGET

FOOTBALL

COMMUNITY INVOLVEMENT