



Contact

Phone

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Email

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Personal Details

Date of Birth:

10th May 2000

Marital Status:

Single

Nationality:

Indian

Passport number:

Y8846239

Visa Status:

Visit Visa

Education

2021

B.COM Corporation

Calicut university, India

2018

Plus Two, Gov Of Kerala

TMVHSS, Akikkavu, Kerala, India

2016

Central Board of Secondary Education

IG ENGLISH SCHOOL, Kerala, India

Expertise

- Tally
- MS office
- MS Excell
- Instagram
- Facebook
- Data entry

Language

English

Tamil

Malayalam

Hindi

Muhammed Aslam

To prove myself as an asset to the organization by working with dedication to the best of my ability and to achieve the goal of the organization. I am working with and also attending to work in such an organization where the scope of my self-improvement and enhancement of knowledge is possible to groom myself as a better person in terms of handling responsibilities facing challenges and meeting targets

Experience

2023 May-2023 Oct

Al Salsabel auto spare parts. Sharjah, UAE

Accounts & Sales

Duties and responsibilities

- Prepare and manage tax returns
- Billing & invoice printing
- Work with auditors both within and outside of the company to ensure legal compliance
- Properly store and manage financial data
- analysing business plans.
- financial forecasting and risk analysis

2023 Feb-2023 Apr

Speed International Auto Repair Garage Musaffah, M14 UAE

Accountant

Duties and responsibilities

- Prepare and manage tax returns
- Work with auditors both within and outside of the company to ensure legal compliance
- Properly store and manage financial data
- Communicate with clients and in-house stakeholders
- compiling and presenting reports, budgets, business plans, commentaries and financial statements.

2019-2022

X Sports wholesale shop, Thrissur, Kerala, IND

Accounts & Sales

Duties and responsibilities

- Communicate with clients and in-house stakeholders
- Prepare financial documents, such as income statements and balance sheets
- Billing & Invoice printing
- Convincing Clients To Buy Products
- negotiating the terms of business deals with clients

Declaration

I hereby confirm that the information furnished above is true to the best of my knowledge. I request you to consider me as a proficient candidate, and if an opportunity is given to me, I will prove my worth.

Muhammed Aslam