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Hamdan Bin Mohammed St -

Al Zahiyah, Abu Dhabi

Visa Status - Tourism

EDUCATION

- **Northumbria University**
Bachelor of Science (Honours)
Business with
International Management
Completed in 2023
- **Business Management School**
Certificate in Business Management
Completed in 2015

SKILL

- Data Management
- Research
- Leadership
- Cross-Functional Collaboration
- Report Writing

M.D. Ishan Nimesha

Anti Money Laundering Investigator

PROFILE

Dynamic and adaptable professional with a proven track record in diverse roles and eager to leverage my professional education, versatile skill set, rapid learning ability, and dedication to deliver outstanding results in any field. Committed to continuous improvement and seeking opportunities to contribute my expertise and enthusiasm to drive excellence in new challenges.

WORK EXPERIENCE

HSBC HDPL | Anti- money laundering investigator
2014 – 2018

Main tasks

Analyzed daily financial transactions conducted by individuals and companies.

Conducted enhanced investigations on suspicious entities using international AML databases, including those from the USA and UK.

Created detailed reports with evidence to escalate illegal entities to relevant legal authorities.

Communicated with companies and individuals through informational request emails.

Proficiently used various computer-based banking applications to track funds and money trails during investigations.

Investigation Responsibilities

Analyzed transactions across multiple Banking and Financial systems. Identified anomalous factors within transactions prior to investigation.

Compiled essential information, such as funds amounts, party locations, and involved banks, to establish a clear understanding of each scenario.

Research Duties

Gather information on involved parties, including customers and third parties, using banking information systems and legal databases.

Traced money trails to determine the source of funds, ultimate purpose, and legality of transactions.

Reporting Expertise

Compiled evidence and evaluated various scenarios to draw conclusions in investigations.

Presented investigation details in well-structured narratives with correct grammar for easy comprehension.

Escalated suspicious transactions to higher authorities to facilitate necessary legal actions.

Adelanka (PVT) LTD | Content support associate

2019 – Present

Team Supervision: Provided guidance and mentorship to new trainees, ensuring a smooth onboarding process and fostering a collaborative work environment.

Cross-team communication: Acted as a liaison between onshore and foreign teams, participating in conference calls to facilitate seamless cross-functional collaboration.

Performance Analysis: Conducted in-depth analysis of team performance, offering valuable insights and updates to enhance operational efficiency.

Data-Driven Presentations: Prepared and delivered engaging presentations, utilizing data and information related to our team's processes and tasks, aiding in comprehensive team understanding and continuous improvement.

Quality Assurance: Performed regular quality and target checks for team members, meticulously documenting findings for presentation to superiors.

Process Adaptation: Demonstrated adaptability by quickly learning and mastering new processes, subsequently training team members to ensure consistent proficiency and skill development.

Internet Research and Data Accuracy: Conducted thorough internet and database research to verify the accuracy of data inputted into our systems, ensuring data integrity.

Source Validation: Identified correct sources of data and assessed the validity of these sources to maintain high data quality standards.

Onshore UK Team Support: Assisted the onshore UK team with daily tasks, including blacklisting unnecessary data from being screened, contributing to streamlined operations.

Database Management: Conducted internet research and updated multiple databases associated with BBC and Channel 4, ensuring accurate and up-to-date information.

Adaptability and Training: Rapidly adapted to various tasks, consistently delivering accurate results, and played a key role in training new team members on essential processes.

REFERENCES will be provided upon request.