



# KIERRULF T. ACABADO

IT SUPPORT PROFESSIONAL/BANK TELLER

## CONTACT:

**+971 502 645 429**

**kierrulfkier@gmail.com**

## EXPERTISE and SKILLS

- Troubleshooting
- General office skills
- Exceptional understanding of computer hardware and software, operating system and applications.
- WEB development (HTML and CSS)
- Problem solving: being able to identify and resolve issues promptly and effectively.
- Comprehending technical documents and Helping employees with technical issues.
- Excellent in interpersonal, planning and communication abilities.
- Skilled at receiving and processing of cash banking transactions.
- Detail oriented and knowledgeable in financial principles and practices.
- Excellent customer facing, communication and rapport building skills.
- Able to prioritize in a complex, fast-paced environment.

## PERSONAL SUMMARY

A competent IT support professional with a proven track record of providing specialist technical and helpdesk support. Extensive experience of working in the front-line helping clients and colleagues resolve complex technical IT issues. Passionate about supporting customer needs and providing excellent service. Also, a knowledgeable bank teller with 7 years banking experience and trusted cash handling providing excellent customer service through accurate customer transactions. In addition, I have studied and trained the sterile processing procedure of proper care and decontamination of various surgical instrumentation, including specialized electromechanical equipment.

## WORK EXPERIENCE

**YEAR 2017 – JANUARY 2024**

### **BANK TELLER**

BDO UNIBANK Inc.

SM CITY LEGAZPI BRANCH, ALBAY, PHILIPPINES

**YEAR 2013 – 2016**

### **IT SUPPORT/DATABASE HANDLER AND INTEGRATOR/PROCESSOR**

DEPARTMENT OF AGRARIAN REFORM

LEGAZPI, ALBAY, PHILIPPINES

## EDUCATION & TRAININGS

### **STERILE PROCESSING TECHNICIAN**

INFINITY STUDIES AND TECHNICAL SOLUTIONS (ISTS, UAE)

APRIL 2022 to OCTOBER 2022

### **BACHELOR OF SCIENCE IN INFORMATION TECHNOLOGY**

DIVINE WORD COLLEGE OF LEGAZPI

Year 2009-2013

*I hereby certify that the above information is true and correct to the best of my knowledge and belief.*

- Identification of surgical instrumentation by proper name and appropriate sterilization method.
- Ability to prioritize workload.
- Knowledgeable about infection control procedures to ensure the safety of patients and medical staff.
- Maintain a high standard of cleanliness in the department and ensuring that all of the machines are clean and free from contamination, as well as repairing or replacing any broken parts.

## **LANGUAGE**

English  
Filipino

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## **REFERENCE**

**GALYROSE CATAMPONGAN**  
**SUPERVISING TRAVELLING TELLER**  
BDO UNIBANK Inc.  
+639 071 488 419

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