

**RINTOO BIJU**

+971529466972 | RINTOOBIJU123@GMAIL.COM

Dear Sir/Madam,

Myself as Rintoo Biju I have recently completed my graduation in MBA with dual specialization in (HR and Marketing).I was raised in UAE and currently residing in Abu Dhabi. I am looking forward for an HR position in your company. If you find any position that matches my Resume I kindly request you to arrange an interview for the same role,I would really appreciate it.

I have attached my Resume for your reference.

Best Regards,

Rintoo Biju

0529466972

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### Career Objective

I am a highly driven recent business school graduate having dual specialisation in HR and Marketing . I am a double PG holder seeking a full time position in Marketing/ HR where I can use my knowledge and skills for fulfilling the organisation objectives.

### Internship

-  
HR Intern  
Worked as HR Intern in the Healthcare sectors at Kerala, India for 4 months.

### Certificates

Certificate of Achievement in Advanced Excel (Microsoft).  
Certification in Financial Services conducted by Hedge School of Applied Economics.

### Education

#### **St.Joseph's Business School Palai**

2021-2023

MBA (HR)

#### **Karyavattom Campus Trivandrum**

2019-2021

M.COM (General)

#### **Catholicate College Pathanamthitta**

2015-2018

BCOM (Computer Application)

#### **The Model School Abu Dhabi**

2014-2015

PLUS TWO

#### **The Model School Abu Dhabi**

2012-2013

SSLC

### Projects

#### **Gender Based Safety Aspects of Public Transportation especially Women**

In UG, I have completed my project on the topic 'Gender based safety aspect of public transportation especially women'.

#### **Business Acclimatization Study**

In PG, I have conducted a business Acclimatization study of Icy Cupa, in Kerala, India.

## **A study on the Impact of Work Life Balance and Job Satisfaction on Health Care Industries in Kerala.**

In PG, I have conducted a study on behalf of my project topic "A Study on the Impact of Work Life Balance and Job Satisfaction on Health care Industry in Kerala during the period from 25/03/2023 to 25/05/2023.

### **Skills**

Articulate and Interpersonal and negotiation Skills.

Excellent Analytical and Leadership Skills.

Efficient Communication and Presentation Skills.

### **Interests**

Travelling

Sports

### **Languages**

English

Hindi

Malayalam

### **Reference**

**Dr.Ajith K. Thomas - St.Joseph Business School Palai**

Professor, Head and Dean

ajitht@sjcetpalai.ac.in

+919446354373

**Elma Joseph - St.Joseph Business School Palai**

Assistant Professor

elma@sjcetpalai.ac.in

+919895556872

### **Decleration**

I hereby declare that all the details furnished above are true to the best of my knowledge and belief.