

## **Contact Me**



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Hamdan Street 101 Dampa Seafood Building Abu Dhabi,United Arab Emirates

# Other Info

# Skills

- \* Excellent Communication Skills
- \* Quick Learner
- \*Flexible \* Time Management

# Languages

English and tagalog

# Interest

- \*Adobe Photoshop \* Adobe Premiere
- \* MS Microsoft

# JOJANE DELA CRUZ JAAFAR

Cashier/ Customer Service Representative/ Nursing Assistant



# About Me

I am seeking a challenging role in a dynamic and fast-paced work environment where I can utilized and nurture my skills and expertise while contributing to the company's success.



#### March 2022 -Present

# Experience

### Grandiose Supermarket LLC | Cashier/ Customer Service

- \* Greets customer with friendly welcome mannered in the stores
- \* Scanned products, itemized, and totaled consumer's purchased in a POS system cash register
- \* Ensured a tidy work environment surrounding the checkout area in compliance with the company policy
- \* Calmly maintain a possitive attitude towards customer at all time
- \* Handling back office works and sending emails
- \* Ensure customer satisfaction and provide professional customer support



### Al Amana Homecare | On -The-Job Training

- \* Maintaining a clean and sanitized environment
- \* Assisting patient with meals by feeding them and providing bathing for the bedridden patient
- \* Measures vital signs such as blood pressure and temperature and recording patient conditions
- $\ast$  Turn, reposition and move patient between wheelchairs, seats and beds
- \* Changing linens regularly
- \* Develop nurturing relationships with the patients

August 2019 -November 2021

### Abu DhabI Cooperative | Counter Cashier

- \* Performs cashier functions by accurately ranging up sales, making
- correct change and correcting transactions error
- \* Process transaction by cash, card and gift vouchers
- \* Ensures cash registers are functioning properly
- \* Communicates appropriately using good interpersonal skill.



# Education

2011 - 2013

Asian Institure Of Computer Studies | Business Information Management

Major in Management

September2022 -February 2023

### Pinoy Orient Program | Nursing Assistant

300 hours training completed