



# SALAMAN KHAN

- 📍 DUBAI, United Arab Emirates
- 📞 0544065083
- ✉️ salamankhanzada258@gmail.com
- 🎂 12-07-1998
- 🌐 Pakistan

## Professional Summary

- I bring 2.5 years of valuable experience in customer service, banking. This extensive background equips me with a strong understanding of customer needs, financial processes, and regulatory requirements, making me well-rounded in these areas.

## Skills

- I have skills in customer service, banking, compliance, and computer literacy.
- I have proficient computer skills, particularly in Microsoft Office applications, such as Word, PowerPoint, Outlook, and Excel.
- I have a strong understanding and knowledge of our products, which enables me to provide informed and effective assistance to customers and clients.
- Hand-held computers and printers
- Front-line customer service
- Customer service
- Conflict resolution
- Rule implementation

## Work History

03.2021 - Current

### **Customer services Officer**

Habib Bank Ltd - Peshawar, Pakistan

- I have a strong background in customer service with two years of experience in dealing with clients.
- My job description involves providing exceptional service, addressing client inquiries, and ensuring customer satisfaction.
- I take pride in my ability to effectively communicate with clients and resolve their issues, drawing upon my extensive experience to exceed their expectations.
- I am responsible for managing checking accounts.
- I manage branch petty cash

Education

- 05.2022
- Bachelor of Computer Science , The university of agricultural - Peshawar, Pakistan
- 01.2016
- Faculties of science , Pre engineering ,City colleges - Peshawar, Pakistan

Additional Information

- I possess skills in Microsoft Office applications, including Outlook, Excel, and PowerPoint. These tools enable me to efficiently handle various tasks and enhance productivity.
- I have a strong understanding and knowledge of our products, which enables me to provide informed and effective assistance to customers and clients

Languages

English

C2

Proficient

Pashto

C2

Native

Urdu

C2

Proficient

Hindi

C1

Advanced

Hobbies

- Cricket
- Travelling
- Playing games