



Hussain Raza

Looking towards establishing a career in management, with emphasis on continuous learning and focus on accepting new, creative and challenging assignments, pre-defined with measurable deliverables to add value.

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📍 Dubai, UAE (Visa Status: Employment Visa)

WORK EXPERIENCE

Worked as Customer Service
Expo City Dubai

Relationship Executive-Liability
Habib Metro Bank Limited

09/2021 - 12/2022 *Kohat, Pakistan*
Responsibilities as Relationship Executive-Liability, No. of accounts, Provide loans for housing and vehicles, credit cards, Debit cards, Roshan Digital accounts, deposit etc.

CPC Manager
United Bank Limited

09/2019 - 08/2021 *Kohat, Pakistan*
Manage the whole district cash of 17 branches on daily bases, Coordination with other regions regarding underlimit/over limit of cash

Operation Officer
United Bank Limited

11/2017 - 08/2019 *Kohat, Pakistan*
Responsibilities as Operation Officer Account Opening, Dormant Accounts, CIF'S, Dashboard, TDR, Inward & outward clearing, remittances.

Cash Officer
Habib Bank Limited

06/2012 - 10/2017 *Kohat, Pakistan*
Responsibilities as Cash Officer Account Opening, punching vouchers of received, payment, transfer & Banker cheques, OBC'S, remittances etc.

Data Entry Operator
Al-Asar Higher Secondary School

01/2010 - 02/2012 *Kohat, Pakistan*

SKILLS

Good Interpersonal skills with all grades of employees

EDUCATION

B.Sc. Computer Science
Islamia College Peshawar

LANGUAGES

English
Professional Working Proficiency

Urdu
Native or Bilingual Proficiency

Pashto
Native or Bilingual Proficiency

CERTIFICATES

- Professional grooming and etiquette.
- Account opening process for sales force.
- Effective branch relationship management.
- Habib Metro products suit.
- Fair treatment to customers (FTC).
- ISecure HBL.
- Teller's training programs.