
Sana Imran

Career Objective

To work in an organization which provides me with ample opportunities to enhance my skills and knowledge along with contributing to the growth of the organisation

Education

MSc social work - Aug,2018 to Dec,2020
University of the punjab

Bachelor of arts - Oct,2016 to Jun,2018
University of the punjab

Experience

Cashier - May,2020 to Jun,2022
Rana Umer store

- Provided excellent customer service by being friendly, efficient, and helpful is crucial.
- Handle cash, and ensuring accuracy in transactions and change given to customers

Customer services Representative (CSR) - Mar,2019 to May,2020
Mind Bridge

In this Field My responsibility is to Provide exceptional customer service via phone, email, and addressing inquiries, resolving issues, and ensuring customer satisfaction.

Social media marketing manager - Dec,2022 to Nov,2023
Dikhawa store

- Oversaw preparation of marketing copy, image, Videos, email and other collateral.
- Supervised marketing and planning activities to exceed segment sales and margin goals.
- Secured long-term accounts by recommending strategies to promote brand effectiveness and highlights product benefits.



Profile

Date of Birth : 18, Feb, 1998

Gender : Female

Marital Status: Unmarried

Nationality : Pakistani

Passport No. : CA5792551

Contact

Address:

Al Qusais Bus station Muhaisnah 2
Dubai UAE

Phone:

+971 521652987

Email:

sanaimran6522@gmail.com

Linkedin:

<https://linkedin.com/in/http://linkedin.com/in/sana-imran-6ba4b5304>

Skills

- Expert in computer skills Ms Office Ms Excel Power Point Prociennr in English typing Expert in social media marketing Instagram YouTube WhatsApp

Languages

Receptionist - Dec,2022 to Nov,2023
Punjab college Qila Didar Singh

Receptionist duties
Customer support
Cash management

Social worker - Sep,2019 to Jan,2020
DHQ/ Teaching hospital gujranwala

Compassionate and dedicated social worker with experience in the field at DHQ Teaching Hospital. Skilled in assessing patient needs, providing emotional support, and connecting individuals with community resources. Proficient in crisis intervention, counseling, and case management. Strong understanding of patient rights, confidentiality, and cultural sensitivity. Collaborated with healthcare teams to ensure holistic care and advocated for patient-centered services.

Community worker - Jan,2020 to Jan,2021
Urban community development social welfare bait ul mall department

Dedicated and experienced social worker with a strong background in urban community development and social welfare. Proven track record of success in developing and implementing community programs, promoting social justice, and empowering marginalized groups. Skilled in community engagement, needs assessment, and resource mobilization. Proficient in partnership building, advocacy, and policy analysis. Committed to creating positive change and improving the quality of life for urban communities.

- English Urdu Punjabi Hindi

Interests

- Knowledge sharing listing music community work reading novles