

# PROFILE

Name Adnan Khan

Birthday 08/01/1992

Relationship Single

Nationality Pakistani

Languages Arabic, English, Urdu, Pashto

#### CONTACT

Address Hor Al Anz, Deira, Dubai

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## PASSPORT DETAILS

Passport Number HV4130822

Expiry 4th Oct, 2025

#### PERSONAL INFO

To become a efficient employee of an International, Dynamic and Progressive organizational environment in order to enhance core competencies, where I can contribute positively and can use my academic and professional knowledge for the company's success by taking on challenging positions. An organization which provides such opportunities would be an ideal place for me to serve and country in general.

### WORK EXPERIENCE

 3 years Experience as an Assistant Accountant International Cigarette Industry - Pakistan

Documents control, material control, cash flow, cost management, maintenance equipment, payment application, general ledger, general entries, C/R, C/P, cheque rec etc....

2 years in DubaiMobiking phones FZCO

As Assistant Accountant

Security Guard Experience
 Prime Security Services - 2 Year Experience
 Transguard - Join from 15 Feb 2022

## EDUCATION

- O BBA (Honor) (Year 2015)
  University of Swabi
- O Intermediate (Year 2011)
  BISE, Mardan
- Matric (Year 2008)
  BISE, Mardan

## OTHER SKILLS

- O Good English Communication Skill
- O Understand Requirements
- O Fast learner
- O Can adjust in any environment
- O Window operating System
- O Computer Software Skills:
- O Ms Office
- O Coral Draw
- O Inpage