

MOHSIN ZEESHAN AHMED

Accountant, Inventory / Stock Controller

📞 00971-56-2514886

@ mohsin.zeeshan.ahmed@gmail.com

🌐 <https://www.linkedin.com/in/mohsin-zeeshan-ahmed-29605365/>

📍 United Arab Emirates

⭐ Visa Status Employment



EDUCATION

Bachelor of Commerce (B.Com. Hon's),
Accounting and Finance

University of the Punjab

📅 09/2008 - 09/2012

CGPA

3.5 / 4.0

Intermediate in Commerce (I.Com)

Punjab Colleges

📅 03/2006 - 06/2008

Marks

829 / 1100

EXPERIENCE

Stock Controller

Louzan Avenue Ajman

📅 04/2021 - Present 📍 Ajman, United Arab Emirates

Company Description

- Inventory Management: Oversee the entire inventory management process for the Avenue, ensuring accurate tracking and maintenance of stock levels.
- Stock Replenishment: Monitor stock levels of fashion items, anticipate demand, and initiate replenishment orders as necessary to maintain optimal inventory levels and prevent stockouts.
- Receiving and Inspection: Receive incoming stock shipments, conduct inspections, and update system.
- Stock Allocation: Allocate stock to different sections based on sales trends, promotional activities, and seasonal demands to optimize product availability and maximize sales potential.
- Stock Organization: Organize stockroom and store displays to facilitate efficient stock retrieval, ensure proper stock rotation, and enhance shopping experience for customers.
- Stock Control Procedures: Implement and enforce stock control procedures to prevent loss, theft, or damage to inventory, including regular stock audits, security measures, and compliance with company policies.
- Returns Management: Manage the process of returns and exchanges, ensuring timely and accurate processing according to company policies and procedures.
- Collaboration: Work closely with the Supplier, Purchasing & Accounting Dept.
- Communication: Maintain effective communication with store management, sales staff, and other relevant departments to relay important stock-related information, address concerns, and coordinate actions to optimize stock management processes.
- Reporting: Generate regular reports on stock levels, sales performance, and inventory-related metrics to track trends, identify opportunities for improvement, and support decision-making processes.
- Customer Service Support: Provide support to sales staff and assist customers with inquiries related to stock availability, sizes, colors to ensure a positive shopping experience.
- Adherence to Policies: Ensure compliance with company policies, procedures, and standards related to stock management and operational guidelines.

CAREER OBJECTIVE

To serve and grow in leadership and competitive environment of your organization where I can use my skills and potential, interact, improve knowledge and share with team members and colleagues. Utilize the resources up to optimum level and develop world class solutions to the real world challenges.

CERTIFICATES

Certificate of equivalence of M.Com (16 years Education) by Higher Education Commission of Pakistan

Merit laptop by Government of Punjab

Role of intellectual property in establishing new business ventures

STRENGTHS & SKILLS



Certificates

Equivalence of M. Com (Masters) by Higher Education Commission of Pakistan
Merit laptop by Government of Punjab
Role of intellectual property in establishing new business ventures



Skills

JDE Edwards Oracle, Retail PRO, Focus 6 & 8, Tally ERP, Microsoft Office



Reconciliation

Cash , Credit Card & Stock Reconciliation



Languages

English,Hindi, Urdu, Punjabi & Arabic



Driving Licenses

Issued from Pakistan on 24-12-2007
Issued from Abu Dhabi, United Arab Emirates on 25-05-2015 (Passed in First Attempt)

EXPERIENCE

Inventory Controller

Louzan Group

📅 09/2014 - 03/2021 📍 Dubai, United Arab Emirates

Company Description

- Monitored inventory levels, processed purchase orders, tracked shipments, and resolved discrepancies, ensuring optimal stock levels.
- Performed physical inventory counts and reconciled discrepancies against computer-generated reports, enhancing accuracy.
- Managed receipt, unpacking, and organization of bulk shipments from Italy, including labeling and restocking.
- Implemented item master in system, managed barcode labeling, and facilitated stock distribution to stores, optimizing inventory management.
- Processed invoices for payment and documented returns, adhering to established procedures.
- Led training and recruitment for sales and cashier staff, improving operational efficiency.
- Conducted monthly outlet visits for stock verification, reporting findings to management and resolving stock issues.
- Prepared and analyzed monthly stock reports for all outlets, identifying trends and areas for improvement.

Accounts Executive II

Silver Star Enterprises Pvt Ltd

📅 04/2012 - 05/2014 📍 19 Km Sialkot

Company Description

- Updated bank balances daily and managed cheque books, ensuring secure storage with the CEO.
- Approved daily cheque requisitions with GM Finance, and issued payments based on ledger balances.
- Generated bank reconciliation statements daily and handled weekly stitcher advances with cash reconciliations.
- Managed and audited monthly bank payment vouchers, enhancing financial accuracy.
- Executed final settlements and contributed to final accounts preparation.
- Utilized Pinnacle (ERP System) and Microsoft Excel for financial management and reporting.

REFERENCES



Personal Information

Name Mohsin Zeeshan Ahmed
Father Name Muhammad Saeed Ahmed
Date of Birth 02-December-1988
Nationality Pakistani
Contact #+971-56-2514886
Address Al Jurf, Ajman UAE
Reference will be furnished on demand