



JONALYN HIDALGO

CONTACT:

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Khalidiya, Abu Dhabi

PROFILE:

Date of birth: February 8, 1992

Marital status: Single

- Searching for a position as a sale associate, cashier preferably in UAE where i can continue to practice and utilize my costumer service skills, sales experience and organizational abilities.
- Over 8years of working experience in different companies
- Have genuine interest in other people and willingness to help
- Established good working relationships with costumer/clients.
- Ability to organize, prioritize and work under extreme work pressure, heavy work load and deadlines.

EDUCATION:

BASIC ACCOUNTING

GLOBAL TORCH INSTITUTE,
Hamdan St. Abu Dhabi
01/2024-Current

BS INFORMATION TECHNOLOGY

DHVTSU
Philippines
05/2010-09/2010

WORK EXPERIENCE:

RECEPTIONIST/ACCOUNTANT

CITY EDGE PROPERTIES (REAL ESTATE)

Dar al Salam Hamdan St. Abu Dhabi | Jan 2024-April 2024

- Collated detailed property information and organized photo shoots.
- Answered phone calls and emails from potential and existing customers.
- Assisted clients with corporate relocation services.

CASHIER & SALES ASSOCIATE

BIG MART (HYPERMARKET)

Corniche, Khalidiya | May 2023-Dec 2023

- Scanned products quickly, memorizing codes and prices for unmarked products.
- Processed sales, exchange and refund transactions efficiently to reduce customer waiting times.

CASHIER & SALES ASSOCIATE

KM TRADING LLC (HYPERMARKET)

Musaffah Abu Dhabi | May 2015-Oct 2020

- Greet costumer with a smile
- Help costumer find items in the store

SKILLS:

- Customer-focused
- Time management
- Team building
- Problem-solving