



# HIMAL CHHETRI

Branch Manager

## About Me

I am an organised, efficient and hard working person, and am willing to discover and accept new ideas which can be put into practice effectively. I am a good listener and learner, able to communicate well with a group and on an individual level. I am able to motivate and direct my talents and skills to meet goals.



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Bur Dubai, Dubai

## LANGUAGE

- English
- Hindi
- Nepali

## EXPERTISE

- Management Skills
- Sales and Marketing
- Problem Solving
- Negotiation
- Communication
- Leadership
- Ms Office
- Financial and Accounting
- Customer Relationship
- Cash and Remittance

## EXPERIENCE

**Branch Manager- Kamana Sewa  
Bikas Bank  
Damak- Nepal  
Feb 2019- Feb 2024**

\*Managed branch staff including recruitment, training and performance management.

\*Oversee branch operations including customer service, sales and financial transaction.

\*Manage financial reports for the branch and managed the monthly, quarterly and annual budget of the branch.

\*Solve the problems of customers and staffs in professional manner.

**Relationship Manager- NICASIA Bank  
Damak-Nepal  
Jan 2014- Feb 2019**

\*Build and improve relationship with customers of the bank.

\*Provide the admin support to Cash and remittance department.

\*Provide the quick service to customer and customer satisfaction.

\*Resolve the customer issues and concerns.

## EDUCATION

**Tribhuvan University**  
Bachelor of Business Studies  
2011- 2014

**Higher Secondary Education Board**  
Intermediate in Management  
2008-2010

## REFERENCE

Reference available upon request