PERSONAL INFORMATION



PREFERRED JOB

WORK EXPERIENCE 08th Nov 2020 – Present

Muhammad Areeb Qazi

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Driving License: 15th September 2026

Sex Male | Date of birth 16 Jul 1988 | Nationality Pakistani

Corporate On-Boarding And KYC, AML Compliance Analyst, Anti-Money Laundering Specialist, Business Development

Team Leader Corporate Relations (International Transactions & FCY)

Al Ansari Exchange, Dubai (United Arab Emirates)

.Customers KYC & On-Boarding:

- Conducting due diligence of clients to identify potential money laundering risks according to UAE Central Bank regulations and guidance
- Analyze customer data to ensure compliance with international AML and KYC regulations
- Ensure PEP checks, UBO/entity adverse media search, KYC updates, and risk classification based on business categories.
- · Develop and execute on-boarding and client KYC processes for new and existing customers.

Transaction Monitoring:

- · Reviewing and analyzing complex financial transactions.
- Analyze complex cases for potential suspicious in line with Central Bank of UAE regulations and FATF recommendations.
- Conduct customer due diligence CDD, enhance due diligence EDD for detecting unusual / suspicious transactions.
- Investigating and documenting potential money laundering cases in line with the UAE AML/CFT laws and regulations.

Sanctions Screening:

- Screening and conducting investigations on scenarios against OFAC,AML and regulatory sanctions on PEP's, Criminals, Terrorist/Terrorism, Fraudsters, EMBARGO countries, organizations, vessels and follow Global standards.
- Identifying possible resubmits/true resubmits and cancellation of payments.

Business Development:

- Conduct market research to identify prospect areas of new clients.
- Oganize meetings with prospective clients to negotiate and close the deal.
- Prepare and deliver appropriate presentations on products and services.
- Build a positive working relation with customers and build customer loyalty.
- Contact escalated cases of customer concerns and unhappy feedback.
- Staying up-to-date on the latest AML/CFT regulations and trends in the UAE and ensuring the organization's AML policies and procedures are compliant and effective
- Supervising a team of 4 staff for corporate customers KYC & On-Boarding, customer due diligence, enhance due diligence, transaction monitoring and sanctions screening

16th Jul 2018 – 08th Oct 2020

Corporate Sales Officer (Telecom Sales)

Al Deyaa Media Production, Dubai (United Arab Emirates)

- · Visiting, meeting, cold calling different customers on daily basis
- Sells products by establishing contact and developing relationships with prospects.
- Maintains relationships with clients by providing support, information, and guidance.
- Prepares reports by collecting, analysing, and summarizing information.
- · Coordination with other departments as necessary to facilitate customer satisfaction

9th Apr 2017 - 15th Jun 2018

Corporate Sales Officer (Telecom Sales)

Al Fahim Linez, Abu Dhabi (United Arab Emirates)

- · Visiting, meeting, cold calling different customers on daily basis
- Sells products by establishing contact and developing relationships with prospects.
- · Maintains relationships with clients by providing support, information, and guidance
- Prepares reports by collecting, analysing, and summarizing information.
- Calling prospective leads and conducting telephonic sales engagements.
- · Coordination with other departments as necessary to facilitate customer satisfaction

1st Jan 2016 - 14th Feb 2017

Sales Executive (Office Furniture Sales)

Interwood Mobel Pvt. Limited, Karachi (Pakistan)

- Sells products by establishing and developing relationship with customers.
- Maintains relationships with clients by providing support, information, and guidance.
- Develop project plans, track project deliverables
- Monitor project progress to ensure project complete on time, within budget and as per quality standard
- Manage project execution till closure and acceptance
- · Identifying and resolve problems of project personnel
- · Maintains liaison with staff, suppliers and contractors.
- · Coordinating with Procurement team for lead time and delivery aspects
- · Making different analysis reports.

2nd Jan 2012 - 29th Jul 2015

Sales Executive (Vehicle Sales)

SBT Japan Co. Ltd., Karachi (Pakistan)

- Building customer's interest in the vehicles offered by the company.
- · Selling used vehicles all over the world
- Preparing shipping schedules, inspections container packing etc.
- · Working under pressure while meeting deadlines.
- Providing solutions to customers through LIVE-Chat & other facilities.
- Meeting sales and profitability target set by management and providing after sales services.
- Providing quality sales services.
- Cold calling, managing leads, repeating orders and handling complaints.

EDUCATION AND TRAINING Oct 2023

Certified Anti Money Laundering Specialist

Association of Certified Anti-Money Laundering Specialists (USA)

Dec 2011

Master In Public Administration

University Of Karachi, Karachi (Pakistan)

Dec 2010

Bachelor In Public Administration

University Of Karachi, Karachi (Pakistan)

PERSONAL SKILLS

language(s)

Urdu, English

Communication skills

- Excellent verbal and written communication skills both in an office environment and with external stakeholders.
- Experienced at giving presentations to large audiences.
- · Good telephone manner