

# Bilal Khalid

**Date of birth:** 31/07/2002 | **Nationality:** Pakistani | **Phone number:** (+92) 3120554416 (Mobile) | **Email address:** itxbilalkhalid@gmail.com | **LinkedIn:** [www.linkedin.com/in/itxbilalkhalid](http://www.linkedin.com/in/itxbilalkhalid) | **Address:** Mari Khan Khail, 21300, Mansehra, Pakistan (Home)

## EDUCATION AND TRAINING

15/09/2020 – CURRENT Islamabad, Pakistan  
**BACHELOR OF BUSINESS ADMINISTRATION (HONS)** Iqra University

**Website** <https://iuisl.iqra.edu.pk/> | **Field of study** Business Administration | **Final grade** 3.76/4

## LANGUAGE SKILLS

Mother tongue(s): **URDU**  
Other language(s): **ENGLISH**

## HONOURS AND AWARDS

**Academic Excellence Scholarship Certificate – Iqra University Islamabad Campus**  
Consistent Academic Excellence Scholar During Undergrad.

## WORK EXPERIENCE

Mansehra  
**MANAGING TYRE SHOP**

- Supervised a salesperson to handle daily transactions.
- Oversaw daily operations, including sales and inventory.
- Conducted weekly stock assessments and managed tire inventory.

Mansehra  
**ADDITIONAL EXPERIENCE, FARMING**

- Land management Skills
- Cultivated and managed crops of wheat, maize and rice etc

## COURSES

**Data Management & Analysis For Cluster Information Management**  
After completing this course I have basic knowledge of Data Analysis.  
**Link** <https://agora.unicef.org/mod/certificate/view.php?id=225473&action=get>

**Guidance on Operational Microplanning for COVID-19 Vaccination**  
In this course, I figure out how to make special plans for giving COVID-19 vaccines to people who are in more danger.  
**Link** <https://openwho.org/verify/xikez-robyp-vevuk-mugac-cevek>

**Fundamentals of Thought Leadership in the Digital Age**

After completing this course, I'll have the skills to produce digital Thought Leadership content, utilize the Peer-to-Peer (P2P) strategy effectively, and apply thought leadership best practices.

Link <https://agora.unicef.org/mod/certificate/view.php?id=268203&action=get>

## ● VOLUNTEERING

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### Youth Empowerment Club by Helping Hand (HHRD)

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Participated in 'Mall of Humanity,' providing clothing and shoes to 300 needy families, spreading summer smiles.

Pakistan Red Crescent Society Islamabad

### Corporate Social Responsibility Project

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Led a first aid project in government schools, providing essential medical aid kits for students' well-being.

## ● HOBBIES AND INTERESTS

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### A Glimpse into my Hobbies and Interests;

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Cricket, Traveling, Volunteering, Reading, Public Speaking & Debate, Gardening & Farming etc.

## ● SKILLS

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Sales and Marketing | IBM SPSS | Accounting and Finance | Problem Solving |  
Management | Communication | Microsoft Word, Microsoft Excel and Microsoft  
PowerPoint

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