



AHMAD HADI

ACCOUNTING & FINANCE

SUMMARY

I believe on accepting challenges and opportunities under professional environment to generate and contribute high quality results thus looking for a specialized job to apply my knowledge, skill and practice.

EXPERIENCE

Front Line Associate

Oct 25,2022 To Till Now

Lulu International Exchange

- Customer service and Sending Remittance
- Bill Payments
- WPS salary receive & payment to various company.
- WPS salary disbursement
- Handling customer complains
- Day to day filings and documentations of registers and reports
- Managing different portfolios assigned such as mobile app developing, gold card sales
- VAT payments etc

ACCOUNTANT

Dec 2020 – May 2022

Babar Medicine Company,Rahim Yar Khan

- Reconciliation of accounts, records, reports ledgers and journals.
- Ensuring payments, amounts and records are correct.
- Working with spreadsheets, sales and purchase ledgers and journals.
- Bank reconciliation.
- Updating and maintaining procedural documentation

EDUCATION

B. Com (Hons)

2017-2021

Islamia University of Bahawalpur
(2.93/4.00 CGPA)

Fine Arts (F.A)

2015-2017

BISE Bahawalpur

Matriculation

2012-2014

BISE Bahawalpur

REFERENCE

- Will be provided on demand.

CONTACT



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AWARDS

- **IFRS ATTENDED SEMINAR**
Islamia University, Bahawalpur
April 16th, 2018

SKILLS

MS Office



Communication



Project Support



Team Work



Confidence



License

- UAE Valid Driving License

LANGUAGES

- English
- Urdu

JOINING

- 01 Month Notice Period