



# ASWIN V

## ACCOUNTANT

Experienced accountant proficient in financial management, auditing and tax compliance. Skilled in preparing accounts, tax returns, and financial statements. Strong ability to administer payrolls and control income and expenditure. Adept at conducting audits to ensure accuracy and compliance. Collaborative team player with excellent communication and interpersonal skills, capable of liaising with cross-functional teams to achieve organizational goals. Dedicated to delivering accurate financial information and contributing to organizational success.

### KEY SKILLS

Accounting	Financial Reporting	Financial Analysis
Book Keeping	Finalization of Accounts	Taxation (GST) & Payroll
Receivables & Payables	Problem solving	Time Management

### EMPLOYMENT CHRONICLE

- ❖ ACCOUNTS CUM PROCUREMENT

Maxplus Advertising LLC, Dubai

Oct 2021 to Present

  - Accurately record financial transactions and manage accounts payable and receivable within designated timeframes.
  - Maintain precise and current accounting records to facilitate effective procurement decisions.
  - Conduct bank reconciliations and swiftly address any discrepancies to uphold financial integrity.
  - Perform audits to verify financial accuracy and ensure adherence to regulatory standards in procurement processes.
  - Prepare comprehensive financial statements.
  - Manage tax filing and reporting duties to ensure compliance with relevant regulations and optimize financial planning within procurement operations.
- ❖ ACCOUNTS/TAX ASSISTANT

Registered Tax Practitioner, Kerala

Aug 2020 – Aug 2021

  - Supported multiple senior accountants with various tasks as needed.
  - Assisted in accounts payable and receivables processes.
  - Conducted financial analysis to support decision-making.
  - Managed GST accounting and reconciliation processes.
  - Filed GST returns, including annual returns.
  - Executed audit assignments and ensured compliance.
  - Prepared monthly financial statements.
  - Maintained confidentiality of financial documents and records.
- ❖ ACCOUNTANT

Lifestyle Footwear, Kerala

Mar 2019 – Jun 2020

  - Prepare accounts and tax returns accurately.
  - Conduct audits of financial information.
  - Administer payrolls and manage income and expenditure controls.

### DECLARATION

I hereby declare that all the details mentioned above are in accordance with the truth and fact as per my knowledge.

ASWIN V

### PERSONAL DETAILS

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✉ : aswinvofficial@gmail.com  
in : linkedin.com/in/aswin-v5a828a194

Address : Dubai, UAE.  
Nationality : Indian  
D.O.B : 23/06/1999  
Gender : Male  
Marital Status : Single  
Visa Status : Employment Visa

### ACADEMIC CREDENTIALS

2020 Bachelor of Commerce  
Mahatma Gandhi University

2017 HIGHER SECONDARY  
Kerala Board

2015 SSLC  
Kerala Board

### COMPUTER SKILLS

- MS Office
- TALLY
- SAP
- Peachtree
- Quick book

### LANGUAGES KNOWN

- English
- Malayalam
- Hindi

### HOBBIES

Driving Swimming Trucking Music