



YAHYA HAMZA

MBA, CAMS

COMPLIANCE PROFESSIONAL

Address

Dubai, United Arab Emirates

CONTACT

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KEY SKILLS

AML/CFT Compliance	<div></div>
Sanction Screening	<div></div>
Transaction Monitoring	<div></div>
Risk Management	<div></div>
SAR Writing	<div></div>
Time Management	<div></div>
IEMS/GoAML Expertise	<div></div>
Regulatory Compliance	<div></div>
Attention to Detail	<div></div>
KYC verification	<div></div>
Communication Skills	<div></div>
Leadership Skills	<div></div>
Fraud Investigation	<div></div>
PEP Onboarding	<div></div>
Problem Solving	<div></div>
Analytical Skills	<div></div>
Auditing Proficiency	<div></div>



PROFILE

A Certified Anti Money Laundering Specialist (CAMS) with a proven track record of ensuring organizations compliance with national and international regulations. Known for exceptional communication skills, fostering positive business connections and prioritizing ethical conduct. Adept at screening and monitoring retail and corporate customer transactions, resolving alerts under the latest AML and sanction rules. Experienced in handling queries from regulatory authorities and correspondent partners. Collaborative team player dedicated to day-to-day AML/CFT and compliance activities, conducting Enhanced Due Diligence on corporate customers, identifying suspicious transactions, and administering onboarding functions.



EDUCATION

MBA - Human Resources	2016-2018
Koshys Group of Institutions, Bangalore, India.	
BBA - Finance	2013-2016
MHES College of Arts and Science, Calicut, Kerala.	



EXPERIENCE

AML COMPLIANCE ANALYST	10.2023 – Present
GCC EXCHANGE, Dubai, U.A.E	
<ul style="list-style-type: none">Screen and monitor retail and corporate customer transactions for potential AML and sanction violations.Resolve alerts in accordance with the latest AML, sanction rules, and compliance policies.Handle queries from Central Bank (CB), UAE, other Regulatory Authorities, and Correspondent Partners received via various channels, including email and IEMS.Respond to queries promptly and in adherence to compliance protocols.Assist the Chief Compliance Officer (CCO) and the department in day-to-day activities related to AML/CFT and overall compliance.Conduct EDD on corporate customers, including Exchange Houses, Correspondents, and Vendors at regular intervals.Identify and report possible suspicious transactions to the appropriate channels.Receive Internal Suspicious Transaction Reports (ISTR) from branches, verify them, and forward them to the CCO.Administer on-boarding functions, including KYC and Customer Due Diligence, for both retail and corporate customers.Maintain appropriate records of AML/CFT Sanctions policy and procedures.Periodically monitor suspicious accounts.Provide support internal and external auditors.Prepare AML monthly report and assist to report GOAML activities.Regularly update blacklists and ensure compliance with the latest regulatory requirements.Arrange refresher training for existing staff and new joiners to keep them updated on new compliance regulations.Collaborate with the Investigations and Risk Management team for fraud investigations and risk identification.	

COMPUTER SKILLS

- MS Word
- MS Excel
- MS PowerPoint
- Outlook

LANGUAGES

English	<div></div>
Hindi	<div></div>
Malayalam	<div></div>
Tamil	<div></div>
Urdu	<div></div>
Arabic	<div></div>

PERSONAL DETAILS

Nationality : Indian
D.O.B : 03-05-1995
Gender : Male
Marital Status : Married
UAE Driving License No : 2651694

HOBBIES

- Music
- Sports
- Movies

BRANCH COMPLIANCE OFFICER/BRANCH SUPERVISOR

SHARAF EXCHANGE LLC, Dubai, U.A.E

03.2020 – 09.2023

- Conduct Know Your Customer (KYC) verification for both new and existing customers to ensure compliance with regulatory requirements.
- Monitor high-value transactions to identify and report any suspicious activities promptly.
- Address queries received from the Head Office, Correspondent Partners, and other stakeholders via email and other response channels.
- File Internal Suspicious Transaction Reports (ISTR) for any identified suspicious transactions.
- Manage branch activities in the absence of the Branch Head.
- Handle Anti-Money Laundering (AML) compliance for the Branch and manage customer accounts accordingly.
- Take care of branch internal controls to ensure compliance with policies and procedures.
- Conduct surprise cash verifications at regular intervals to maintain financial accuracy and security.
- Assist corporate and High Net worth Individual (HNI) customers with their transactions, providing necessary support and guidance.
- Keep and update branch registers, ensuring accurate and up-to-date records.
- Tally the branch kiosk and cashier activities before closing the branch to reconcile financial transactions.
- Prepare day-end activities and send reports to higher officials at the end of each day, summarizing branch operations and compliance activities.



CERTIFICATIONS

- **CAMS (Certified Anti-Money Laundering Specialist)**
ACAMS, U.S.A (M. Ref.No.ER-005170529)
- **Operational Analysis of SAR reports**
Basel Institute of Governance
- **Fraud Investigation and Internal Audit Overview**
RiskPro (Credential ID: nzvhwvtkip)
- **Cross-Border Transportation of Cash and Money Laundering**
UNODC Learning (Credential ID: 5641-34810174)
- **UAE Driving License**



DECLARATION

I hereby declare that all the details mentioned above are in accordance with the truth and fact as per my knowledge and I hold the responsibility for the correctness of the above-mentioned particulars.

YAHYA HAMZA - MBA, CAMS