




Bahawal Haq

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Quz 4 Near Grand City Mall, Dubai

 bahawalhaq

OBJECTIVE

Motivated banking professional possessing a strong commitment to quality customer service coupled with superb communication skills. Builds customer loyalty by effectively resolving problems and quickly processing transactions.

PERSONAL DETAILS

- Date of Birth : 15/02/1996
- Marital Status : Single
- Nationality : Pakistani
- Religion : ISLAM
- Passport : AG3194291
- Gender : Male

EDUCATION

- **B.S. Economics**
The Islamia University Bahawalpur
- **Intermediate**
B.I.S.E Bahawalpur
- **Matriculation**
B.I.S.E Bahawalpur

EXPERIENCE

- **Cashier**
Al Razouki International Exchange Abu Dhabi Branch
Executed customer transactions regarding cash, money orders, and money exchange.
Remittance officer
Cash handling
Files management
FX buying and selling
Slip bundles handling
Instant cash Transfer western union Ria link
- **Business Development Executive**
Business Development Executive in ultimate outsourcing
Team Leader
Trainer of new employees
- **Accountant**
Al Sadiq cotton Factory Yazman Pakistan
General Purchasing
Employs salary

Field supervision

SKILLS

Teamwork

80%

Self Motivated

80%

Time managemnt

80%

Leadership quality

80%

Content moderation

80%

Creative and flexibility

80%

Accuracy & discretion

80%

Proficient in computer skills

80%

COMPUTER SKILLS

- Microsoft Office
Ms word
Ms Powerpoint
Excel
E-Mailing
Internet Browsing
Social media marketing
Business Promotion
Lead Generation

EXTRA SKILLS

- Patience
Self-Motivated
Attentivenss
Knowledge of the product
Time management skill
Wilingnesss to learn more
Clear Communication skill
Strong decision making skills

ACHIEVEMENTS & AWARDS

- Working as Business Development Executive with team member of 3 assistants and gives 10 New client in 1st Month and Won the prize of 200\$.

DECLARATION

- I hereby declare that the details and information given above are complete and true to the best of my knowledge
Date:

Bahawal
Haq

BAHAWAL HAQ

