



PRIYANKA

Dubai , UAE

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DOB : 13/07/1991

OBJECTIVE

To continue my career with an organization that will utilize my management, supervision & administrative skills to benefit mutual growth and success.

EXPERIENCE

ICICI PRUDENTIAL LIFE INSURANCE ,INDIA

September ,2020 -
Till date

Insurance Advisor

Assessing clients needs, suggest insurance product and provide information on coverage options. Assist with policy application & ensure clients needs are met.

PEPSI BLU O RYTHM & BOWL, INDIA (10 PIN BOWLING ALLEY WITH A CONTEMPORARY VIBE, ON-SITE LOUNGE BAR & MULTI-CUISINE DINING)

July,2016 -
November, 2018

Cashier

Handling cash,excellent customer service, manage inventory & answering customer inquiries. Up-selling and suggestive selling. Stock inventory and collaborate with other team members to achieve sales target .

PAUL MERCHANTS LIMITED,INDIA (SERVICES SUCH AS FOREX, INTERNATIONAL MONEY TRANSFER, TOUR & TRAVELS)

June,2014 -
February, 2016

Office Executive

Processing customer remittance transaction, verifying accuracy of recipient information.
Buying and selling foreign currency.

HOTEL LA SILVER LEAF, INDIA

December,2013 -
February, 2014

Sales and marketing executive

Generate leads, promoting hotel services to potential clients, negotiating contracts & maintaining relationships with corporate clients to drive revenue and meet sales targets.

CAFÉ COFFEE DAY,INDIA (MULTINATIONAL CHAIN OF COFFEEHOUSES HEADQUARTERED IN BENGLURU, KARNATKA)

January, 2013 -
November,2013

Brew Master

Responsible for coffee brewing process.Ensuring quality and consistency in beverage preparation and managing inventory of coffee supplies.

THE CABBANA RESORT & SPA, INDIA

July,2010 -
December,2010

Industrial Training

6 Months industrial training in Front office,food & beverage service,house Keeping and food production.

EDUCATION

Bachelor of Hotel Management & Catering Technology
Grades - **78%**

SKILLS

Customer service
Leadership
Problem solving
Attention to detail
Time management
Organizational skills
Punctual ,

INTERESTS

Home decoration
Interest in planting trees
Painting the house
DIY

LANGUAGE

English
Hindi
Punjabi

**ACHIEVEMENTS &
AWARDS**

Best employee of the month at Café Coffee Day

Signature:



Priyanka