



SUDHINLAL SUNIL LATHA



To secure a challenging position where I can effectively contribute to the growth and success of the organization and simultaneously contribute to my skills and acquiring knowledge on the road to success.

CONTACT

- + 91 7559896164
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- sudhinlal48@gmail.com
- UAE

KEY SKILLS

Team Work

Analytic Skills

Leadership

Interpersonal Ability

Detail Oriented

Auditing

Stock Checking

Customer Service

Cash Handling

COMPUTER PROFICIENCY

MS Office	★ ★ ★ ★ ★
Tally	★ ★ ★ ★ ★
Tally Prime	★ ★ ★ ★ ★
GST & Taxation	★ ★ ★ ★ ★
Basic Operation	★ ★ ★ ★ ★

DRIVING LICENSE DETAILS

Holder of Valid **Indian** Driving License
License Number: 16/3055/2018
Class of Vehicle: Mc with Gr, LMV, 3-Wheeler

PROFILE SUMMARY

Results-driven B. Com graduate with a focus on Computer Application from Kerala University, scoring 61.61%. Proficient in Tally, Tally Prime, GST, and Taxation. Overcame hearing disability (45%) with resilience and effective communication skills. Eager to apply theoretical knowledge to real-world scenarios and contribute fresh perspectives. Enthusiastic about joining an innovative and diverse organization to make a meaningful impact. Strong work ethic, attention to detail, and a quick learner, seeking opportunities for continuous growth and excellence.

ACADEMIC CREDENTIALS

B. com WITH COMPUTER APPLICATION | 2019 – 2022 | 61.61%

- Kerala University

HIGHER SECONDARY | 2018 | 81%

- Board of Higher Secondary Examination, Kerala, India
- Govt. Model Boys Higher Secondary School

SSLC | 2016 | 78%

- Board of Public Examination, Kerala, India
- Sree Chithira Vilasom Boys High School, Chirayinkeezhu

WORK EXPERIENCE

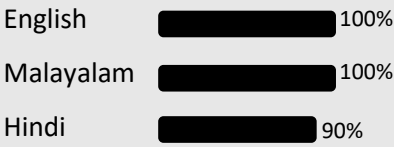
STOREKEEPER | 2022 – 2024

DEVIKRIPA MARGIN FREE SUPERMARKET

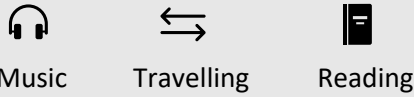
Key Responsibilities

- Assisted customers in locating products and provided information on product features and pricing.
- Conducted regular inventory checks to maintain accurate stock levels and prevent shortages.
- Ensured compliance with auditing procedures to maintain accuracy in stock records and financial transactions.
- Recorded stock movements and transactions in the inventory management system.
- Coordinated with suppliers to ensure timely deliveries and resolve issues.
- Worked closely with team members to coordinate stock movements and optimize store operations.
- Managed purchase orders and ensured timely order processing.
- Followed safety protocols and maintained a clean and organized workspace according to health and safety standards.

LANGUAGES



INTEREST



PERSONAL DOSSIER

Gender	: Male
Date Of Birth	: 18-01-1999
Marital Status	: Single
Nationality	: Indian
Passport No	: S5156917
Visa Status	: 60 Days Visit Visa
Visa Expiry	: 08-09-2024
Address	: Villa 8, Al Manathiq st Beside Al Jimi Mall Al Jimi Al Ain

DECLARATION

I hereby declare that the above-mentioned information is true and I bear the responsibility for the correctness of the above-mentioned particulars.

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