

CURRICULUM VITAE

Personal Details:

Name: Shamsa Rashed Al_mansoori.

📍 Nationality: United Arab Emirates.

Date of birth: 15/12/1986.

Gender: Female.

📍 Place of Residence: Abu Dhabi.

Marital status: Single.

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Educational Qualification:

2007-2008-2009 Abu Dhabi University taw teen programs.

Abu Dhabi University, certificate for ICT(2008)

Abu Dhabi University, certificate for employability(2008)

Completed- English Level 1,2,&3.

2004-2005 Hafsa Bint Sirin School Secondary School Certificate.

Work Experience:

2004-2005 Computer Secretary Abu Dhabi.

Courses and certificates:

General English (Foundation Level 1).

From 10-7-2006 to 20-8-2006.

ICDL 2014.

Skills:

Computer Skills.

Competent in using several programs Like MS office, Keyboarding English and Arabic.

Languages:

Arabic - mother language.

English- good.

Interpersonal Skills.

Able to interact successfully with a wide range of people.

Works well with a wide variety of people.

References:

Available upon request.