



AJMAL R.H

Head Cashier & Forex Trader/Teller

+971588395266

sanuajmal18@gmail.com

EDUCATION

Bachelor of Commerce Finance

March 2018

PERSONAL DETAILS

Date Of Birth : 11/06/1998

Gender : Male

Marital Status : Married

Nationality : Indian

Passport No : T1832846

SKILLS

- Creative
- Strong decision maker
- Complex problem
- Solver
- Initiator
- Innovative
- Effective Team Member

LANGUAGE

- English
- Hindi
- Malayalam

PROFILE

Intend to build career with a leading organization with commitment and dedication that enable to create an atmosphere for potentiality efficiency and elevation of career

WORK EXPERIENCE

REDHA AL-ANSARI EXCHANGE , UAE

Feb/2022-Ongoing

Forex Trader & BankTeller

- Cash handling, FCY sales and purchase.
- Cash funding, Remittances & Managing different type of money products.
- WPS transactions, WPS salaries processing & company registrations on boarding.
- Conducting regular marketing Activity.
- Resolve customers queries / issues and facilitates customer service.
- Responsible for achieving targets as assigned by monthly basis.
- Responsible for monitoring branch compliance with policies, procedures, operational integrity and explanation of local programs, policies and objectives.

MALAYA GOLD & DIAOMONDS, KERALA , INDIA

2019 - 2021

Assistant Accountant

- Collaborate with Financial Managers and other team members to successfully execute various accounting tasks.
- Maintain company ledgers and daily financial transactions.
- Create financial documents such as bills, invoices, pay-orders, payables, receivables and purchase orders.
- Identify discrepancies in ledgers and accounts, tracking them to the source and correcting them.

CERTIFICATIONS

Tally Ace Training

GST Filing For GST Experts

PDCFA

- Tally ERP 9
- MS Office