



# FAHAD MEHMOOD KHAN

## EXPERTISE

Management Skills

Supervisory Skills

Technical Skills

## EDUCATION

2009- 2012

BTE PESHAWAR  
DAE ELECTRICAL ENGINEERING  
FIRST DIVISION

2015 - 2016

BANNU UNIVERSITY  
BACHELOR OF ARTS

## LANGUAGE

English

URDU

HINDI

## WORK EXPERIENCE

2020 - 2021

### Cashier

PENNELL HIGH SCHOOL AND COLLEGE

Cash handling and cash balancing is a part of my job as a cashier in school. As a cashier, I am responsible for receiving money from students and parents. I am also responsible for keeping track of the balance of the school's bank account. This involves balancing the bank statement with the current balance in the register. The cashier is also responsible for printing fee receipts for parents when they pay their child's fees online.

### ASSISTANT MAINTENANCE SUPERVISOR

PENNELL HIGH SCHOOL AND COLLEGE

The responsibility of a maintenance supervisor in a school building is to ensure that all electrical, mechanical, and plumbing works are maintained in good order. This includes supervising the material store and workshop labours, as well as ensuring that all safety procedures are followed.

## CONTACT

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DUBAI

## DRIVING LICENCE

Pakistani 2015 LTV

2016 - 2020