



MOHAMMAD SHARFUDDIN NAEEM ACCOUNTANT

PERSONAL DETAILS:

Father Name: Mohammad Nasir Uddin
Nationality: Bangladesh
Data Of Birth: 19 Mar 2004
Gender: Male
Marital Status: Single
Call/ Whatsapp: +971-55-907-8632
✉ EMAIL: naeemchowdhury3256@gmail.com
📍 ADDRESS: INTERNATIONAL CITY, DUBAI.

CAREER OBJECTIVE:

I am looking for a position in a company where I enjoy work in the competitive and Dynamic environment to utilize my potential and skills to enhance the company Business, Seeking a position that will benefit from my Accountant experience, positive interaction skills and industry contacts where my experience in can improve the sales results.

SPECIAL SKILL:

- Communication and Interpersonal Skills
- Client Relationship Management
- Adaptability and Flexibility
- Problem-Solving and Critical Thinking
- Attention to Detail and Accuracy
- Time Management and Organization
- Integrity and Trustworthiness
- Teamwork and Collaboration
- Continuous Learning and Professional Development
- Emotional Intelligence and Empathy

CURRICULUM VITAE

PASSPORT DETAILS

Passport No: **A04064811**
Date of Issue: 24 MAY 2022
Date of Expiry: 23 MAY 2032
Visa Status: Employment Visa

EDUCATIONAL:

- Graduation
- Diploma in Computer Science

WORK EXPERIENCE:

- 1 Years Working as a **Accountant** at **Doutch Bangla Bank** In Bangladesh.
- 1 Years Working as a **Computer Operator** at J.R. Travels & Tours in Bangladesh.
- 1 Years Working as a **Accountant** at **Nowrooz Naderi Trading L.L.C** in Dubai, UAE.

LANGUAGES PROFICIENCY

- ENGLISH
- HINDI
- URDU

PERSONAL STRENGTH:

- Responsibility in Duty.
- Self Confident, Sincerity, Hard Work, Punctuality.
- Well Experience as a Accountant Field in year Dubai, UAE.

DUTIES AND RESPONSIBILITIES:

- Reconciling the company's bank statements and bookkeeping ledgers
- Completing analysis of the employee expenditures
- Managing income and expenditure accounts
- Generating the company's financial reports using income and expenditure data
- Keeping a check on the company's finances based on financial status
- Filing and remitting taxes and other financial obligations
- Initiating and managing financial and accounting software used by the company

DECLARATION:

I hereby declare that the Information mentioned above is true to the best of my Knowledge.

MOHAMMAD SHARFUDDIN NAEEM