

CURRICULAM VITAE

VISHNU KUMAR T V

Thottathil (H) , Nalckalickal (P.O)

Aranmula , Kozhencherry (Taluk)

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PROFESSIONAL OBJECTIVE

I Vishnu Kumar T V am extremely keen to play a lead role for the growth of the organization with which I am working and which provides me better opportunities for personal growth and to be a better professional.

EDUCATIONAL QUALIFICATIONS

SSLC : From S.V.G.V.H.S.S Kidanganoor,Kerala State Board, March 2003.

PLUS TWO : From S.V.G.V.H.S.S Kidanganoor,Kerala State Board, March 2004-March 2005.

BACHELOR OF COMMERCE : From M.G.University, March 2006-March 2008.

SKILLS (TECHNOLOGY/ FUNCTIONAL)

OPERATING SYSTEM : Windows XP, Windows 11.

PACKAGES : MS-OFFICE, Tally.

PROFESSIONAL EXPERIENCE

1)Total 5 years experience with **Manappuram Finance Ltd. Thrichur .**

(20th October 2009 to 1st September 2014)

Designation : Cashofficer, Internal Auditor .(Document Verification,Cash Verification)

2)Total 2 year and 2 months experience with **Safari Group Of Companies. Qatar- Doha .**

(14th April 2016 to 18th June 2018)

Designation: Cashofficer.

3)Total 1year experience with **Universal Cold Store Trading Company Saudi Arabia.**

(15th March 2019 to 10th January 2020)

Designation: Cashofficer.

4)Total 2 year and 4 months experience with **Waqod Fuel. Qatar-Doha.**

(13th February 2022 to 21st May 2024)

Designation: Cash Officer & Admin Assistant.

JOB PROFILE

- 1.Provides customer support and co-ordination with company and dealers.
- 2.Maintaining Accounts.
- 3.Preparation of stock registers and monthly reporting stock reports to the management.
4. Internal Auditing, Money transfer& Life Insurances.
5. Reporting of any excess or short cash immediately.
6. Maintaining mandatory registers.
7. Co-ordinating the staff members.
- 8.Preparation of Bank Reconciliation statement

EXTRA-CURRICULAR

Interests: Travelling, Movies,Music and Reading etc.

Languages Known : English , Malayalam,Hindi, Tamil, Arabic .

PERSONAL DETAILS

Father's Name : Vijayan Nair T G
Sex : Male
Date of Birth : 12/05/1988
Marital Status : Single
Nationality : Indian
Religion : Hindu,Nair
Driving Licence no : 3/167/2012

PASSPORT DETAILS

Passport Number : U6392841
Date Of Issue : 21/01/2020

Date Of Expiry : 20/01/2030

Place Of Issue : COCHIN

DECLARATION

I here by declare that the above furnished details are true to the best of my knowledge and belief.

Place: Aranmula

Date:



Vishnu Kumar TV