

ADNAN PERVEZ, CFE

Dedicated Internal Auditor and Certified Fraud Examiner (CFE) with a focus on Risk Management, Compliance and Internal Controls. A performance-driven professional with experience in internal audit and risk management within the financial sector (Exchange house), possessing a strong understanding of UAE Central Bank standards and regulations. Seeking opportunities in the financial sector, with a keen interest in leveraging expertise in fraud prevention and risk analysis.



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Dubai, United Arab Emirates

Residence Visa

UAE Driving License - In progress

PROFESSIONAL CERTIFICATION

- Certified Fraud Examiner (CFE)

PROFESSIONAL MEMBERSHIP

- Association of Certified Fraud Examiner (ACFE)
United States of America (USA)

KEY IMPACT AREAS

- Strategic Audit Planning
- Enterprise Risk Assessment
- Internal Control & Risk Based Auditing
- Fraud Risk Assessment
- CASMEX (Exchange House Software)
- Fraud Prevention Strategies
- Regulatory Compliance
- Team Building & Leadership

ACADEMIC QUALIFICATION

- Bachelors (BA)
University of Sargodha, Pakistan

TRAINING & SEMINARS

- Counterfeit Detection & Fraud
- Data Analytics & AML
- Conducting & Supporting AML/CTF Investigation
- Advanced AML & CTF

PERSONAL DETAILS

- Nationality: Pakistani
- Passport: JE3992383
- Language: English, Urdu / Hindi, Punjabi

PROFESSIONAL EXPERIENCE

INTERNAL AUDITOR

AL GHURAIR INT'L EXCHANGE (Acquired by LM Exchange), UAE

Apr 2023 – Till date

- Evaluating internal control systems and procedures, preparing audit reports to identify discrepancies, and recommending necessary improvements.
- Leading branch audits for 39 branches, ensuring the timely implementation of corrective actions in alignment with the annual internal audit plan.
- Collaborating with the Risk & Fraud Prevention Officer (RFPO) to conduct fraud risk assessments.
- Assisting senior auditors in departmental audits and special investigations into suspected frauds, thefts and forgery inquiries.
- Drafting comprehensive audit reports and incident reports, ensuring compliance with the regulatory standards.
- Overseeing audits according to audit plans and internal charters to meet UAE Central Bank regulations and industry standards.
- Maintaining & building a trusted relationships and creditability at all organizational levels especially with executive management
- Maintaining high quality standards (audit reports and other reports) in line with group standards

SHIFT IN-CHARGE & BRANCH COMPLIANCE OFFICER

AL GHURAIR EXCHANGE, UAE

Jan 2016 – Mar 2023

- Maintained high volume of Local and Foreign currencies.
- Maintained policies & procedures, conducted daily cash verifications, and ensured compliance with AML rules, KYC, CDD, and EDD.
- Assisted in internal and external audits, maintained the risk register, and resolved non-conformities raised by audit and compliance departments.
- Conducted surprise cash verifications, check cash discrepancies, process various transactions including foreign currency exchange and remittances.
- Implemented internal controls to mitigate risk of misappropriation and prevent fraudulent transactions.
- Ensured adherence to AML/CFT policies & regulatory requirements, while maintaining sound relationships with customers & colleagues

OFFICE ADMINISTRATOR

UNIVERSITY OF WAH, WAH CANTT, PAKISTAN

Dec 2009 – Aug 2015

- Provided personal assistance to the Dean and Chairpersons, facilitated interdepartmental coordination, and managed public dealing activities.
- Managed data entry for the Admission Cell, prepared and revised pay scales, and documented departmental budgets.
- Trained new employees, maintained confidential documents, and actively contributed to customer service, reception committee, and student counseling.
- Facilitated Pakistan Engineering Council (PEC) documentation and presentation, and organized meetings, agendas, minutes, and presentations.