



MUHAMMAD SADIQ

Bank Colony Dhamial Road Rawalpindi Pakistan
00923457344692
Muhammad.sadiq7344@gmail.com

OBJECTIVE

I am searching better job opportunity for career development. Currently I am working as Universal Teller in Dubai Islamic Bank Rawalpindi Islamabad Pakistan.

I have done MBA from COMSATS University Islamabad Pakistan and worked in banks in Pakistan and currency exchange companies in Dubai, Abu Dhabi and in Ajman United Arab Emirates.

SKILLS

- Customer services, complaints resolving
- Attention to detail, positive attitude
- Good communication, good work environment
- Team work and confident.

ADDITIONAL INFORMATION

Nationality: Pakistani
Gender: Male
Date of Birth: 03-Jan-1986
Domicile: D.G.Khan Punjab
Permanent Address: Post Office Aslam Abad,
Bakhr Wah, Talpur Road D.G.Khan Punjab
Pakistan

LANGUAGE

- Urdu, English, Saraiki and Punjabi

EDUCATION

2011	COMSATS University Islamabad Pakistan MBA
2008	Government Commerce College D.G.Khan Baha Uddin Zakariya University Multan Pakistan B.COM
2006	Board of Intermediate and secondary education D.G.Khan Pakistan FSC
2002	Board of Intermediate and secondary education D.G.Khan Pakistan Matric

Bakhrwah High School Aslam Abad Talpur Road
D.G.Khan Pakistan
Early Education

EXPERIENCE

July 2024 - Present	Dubai Islamic Bank Rawalpindi Pakistan Universal Teller Customer Services, Bank Branch Services
July 2022 - July 2024	Meezan Bank Rawalpindi Pakistan Branch Services Officer Cash handling, Customer Services and Remittances
November 2021 - July 2022	Bank Islami Islamabad Pakistan Customer Services Officer Cash handling, Customer Services and Remittances
November 2018 - April 2019	Al Fardan Exchange Dubai Abu Dhabi UAE Front Line Associate Cash handling, Customer Services, Remittances and Currency Exchange
August 2016 - October 2018	Lulu Exchange Dubai Abu Dhabi Ajman UAE Front Line Associate Cash handling, Customer Services, Remittances and Currency Exchange
December 2011 - May 2016	Meezan Bank D.G.Khan Pakistan Personal Banking Officer Account Opening and Customer Services Join the bank as Batch Trainee Officer in Islamabad
April 2011 - December 2011	Northern Bottling (Pepsi Cola) Peshawar Pakistan Audit Officer, Accounts Officer

ACHIEVEMENTS & AWARDS

Ding Middle East Dubai UAE Excellence certificate
Lulu Exchange Dubai UAE Appreciation certificate
Meezan Bank Pakistan training certificate
Bike Driving Licence obtained from City Traffic Police Lahore Pakistan

REFERENCE

References will be provided