

MUHAMMED ZAHID KP

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🚩 Indian



Profile

As a dedicated and detail-oriented Accountant and a BCOM graduate, I am eager to leverage my academic background and internship experiences to contribute effectively, I possess a strong analytical mindset and the ability to handle financial data with precision.

Education

DIPLOMA IN INDIAN & FOREIGN ACCOUNTS, <i>G-TEC Computer Education</i>	05/2023 – 01/2024 Payyanur, India
DIPLOMA IN DIGITAL MARKETING, <i>G-TEC Computer Education</i>	05/2023 – 01/2024 Payyanur, India
BACHELOR OF COMMERCE, <i>Kannur University</i>	06/2020 – 03/2024 Kannur, India

Skills

Communication Verbal communication, Interpersonal Skills, Negotiation Skills Cultural Sensivity	Microsoft suite MS Word, MS Excel, MS Powerpoint
Adobe Creative Suite Adobe photoshop, Adobe illustrator, Adobe Premiere Pro	Risk Assessment
Analytical Skill	Attention to Detail
Teamwork and Collaboration	Adaptation
Cost Estimation	

Certificates

Diploma in Indian and Foreign Accounts Financial Accounting, Computerized Accounting Software	Microsoft Office specialist Microsoft Excel 2019 Associate
TallyEssential Comprehensive Inventory, Payable and Receivable	GCC VAT GCC VAT Using TallyPrime

Professional Experience

Accountant, Imperial Group of Restaurants • Supporting Manager and the procurements team for Estimations and Planning. • Maintaining day to day accounts. • Utilized accounting data to streamline financial reporting and analysis tasks. • Prepared monthly financial statements, including income statements balancesheets, and cash flow statements. • Assisted in the preparation of annual budgets and forecasts, providing insights to support decision making.	01/2024 – 06/2024 Bangaluru, India
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Languages

English	Malayalam
Hindi	Arabic Reading and Writing