

# Aazam Accountant / Cashier

✉ aazamchaudhary206@gmail.com

☎ 0554574965

📍 Dubai, United Arab Emirates (UAE)

## Profile

Details-driven and confident accounting professional with excellent critical thinking skills and analytical capabilities. Accomplishes tasks effectively both in teams and independently. Highly adept in defining operational costs and calculating production expenses

## Professional Experience

### Accountant

2022 – 2023 | Aligarh, India

*Cambay healthcare*

- Reporting on the company's financial health and liquidity to seniors managers.
- Managing the company's financial systems and budgets.
- Maintaining a focus on financial controls.
- Carefully monitoring at the expenses submitted by employees.
- Amount/Money transactions from one account to another

### Cashier

2021 – 2022 | Aligarh, India

*Zayka Restaurant*

- Managing transaction with customers using cash registers.
- Scanning goods and ensuring pricing is accurate.
- Collecting payments whether in cash or credit.
- Issuing receipts , refunds, change or tickets.
- Redeem stamps and coupons.

## Education

### Diploma in Finance Accounting

2024 – 2024 | Aligarh, India

*Career Computer Center*

### BA (Hons) Hindi

2017 – 2020 | Aligarh, India

*Aligarh Muslim University*

## Skills

Computer Fundamentals • MS- Power Point • MS- Access • MS- Word • MS- Excel • Tally •  
Accounts payable • Budgeting • Teamwork • Financial Reporting • Balance sheet •  
Purchasing and buying • Inventory Report • Cold Calling and Hot calling

## Languages

English

Hindi

Urdu

## Interests

- Cricket

- Listing Music

- Cooking