



MR.FAISAL MASROOR KHAN

(SUPERVISOR AND CASHIER)



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Address: Ajman Mohari 311-Ajman
United Arab Emirates.

OBJECTIVES- To be a competitive employee and become part of a reputable company where I can utilize my skills and enhance my knowledge to contribute to the organization's success.

SOFT SKILLS

Highly accomplished, result-driven Admin management with 4 years of diverse working experience in Cashier cum Supervisor employee recruiting and on boarding, Day to day kitchen work & operation, • Kitchen safety. • Presentation. Store keeping, Kitchen supervising & inventory system in kitchen.

HARD SKILLS

- POS SYSTEM & CASH HANDLING
- Computer Skill
- MS Office
- Internet

PROFESSIONAL EXPERIENCE

Supervisor cum Cashier .

Rashfat Muhar Cafeteria Ajman - UAE.
FROM 2021- PRESENT -2024.

- 1, Operations, ensuring delivery of high quality customer service at all times.
2. Customer relation ship As per customer requirment supply and service look after their demand.
3. Customer satisfacaiton and customer happiness maintenance each and every movement.
4. Making happy customer to demand more by giving Treat.
5. Handling administration, paperwork and Inventory of Food •
6. Advising customers on food selection & Beverage.
- 7.Cleaning the kitchen after business hours and preparing it for the next day.
8. Safety measure, tidiness & cleanness every day.

Store In Charge Jul 2019 – Aug 2020

CWPD (Delhi).

1. Supervising inbound and outbound activates instore operations.
2. Assign job to store staffs.
3. Tracking and coordinating the receipts, storage and timely delivery of goods and materials
4. Maintaining suitable inventory levels per store activity
5. Reporting to the store manager on the monthly report.
6. Verifying the stock and material checking every month UpToDate.
7. Safety measures and staff instruction follow-ups.

LANGUAGES KNOWN

PERSONAL DETAILS

English	★★★★★
Hindi	★★★★★
URDU	★★★★★
ARABI	★★★★★

Date of Birth	08-08-2000
Nationality	Indian
Passport Number	V 0738803
Visa Status	EMPLOYMENT
Driving License	
Light Vehicle	nil

EDUCATION

ACADAMIC EDUCAITON :

10TH STD

Govt Boys Senior Secondary School
(Delhi) May 2015 – Aug 2016.

12THSTD.

Govt Boys Senior Secondary School
(Delhi) May 2017 – Aug 2018

BUSINESS -DIPLOMA

Atm Global Business College ITI
(Haryana) Mar 2018 – Oct 2018

Cashier Jul 2020 – Jan 2021
SDMC (Delhi) .

1. Day to day Transaction related cash Handling
Deposit and Receipts keep record UpToDate.
2. Reporting cash balance and Transaction to the
Manager.
3. Cash Flow in and out Record day to day &
monthly Report to the Manager.
4. Monthly Cash Reconciliation Report to the
Manager.
5. Cash Payments and Receipts Account balance
reporting to the Manager.