



CONTACT

- +971583009206
- atiullahkhan1812@gmail.com
- Bur Dubai , Dubai

EDUCATION

MBA

Uttaranchal University /
Dehradun, Uttarakhanda, India /
January, 2024 - Present

Bachelor of Commerce

Patliputra University / Patna,
Bihar, India / April, 2018 - March,
2021

SKILLS

- TIME MANAGEMENT
SKILLS - Expert
- Attention to Details - Expert
- Problem solving - Expert
- Currency Handling and
Management - Expert
- Customer Service - Expert
- Data Entry and Record
Keeping - Expert
- Proficiency with POS
System - Experienced
- Problems solving - Expert
- Cash Drawer Balancing -
Expert

Atiullah Thakurai

Cashier

Highly organized and detail-oriented Exchange Cashier with 2 years of experience in handling currency exchange transactions and providing excellent customer service. Skilled in accurately processing cash and card transactions, balancing cash drawers, and ensuring compliance with financial regulations. Proven ability to work in a fast-paced environment, manage multiple tasks simultaneously, and maintain a high level of accuracy. Strong communication skills with a focus on building rapport with customers and delivering a seamless exchange experience.

EXPERIENCE

Cashier

Teidev Money Exchange / Nepal / April, 2021 - April, 2023

- Accurately exchange various currencies for customers.
- Provide excellent customer services by answering questions and explaining procedures.
- Balance and reconcile cash drawer at the beginning and end of shift.
- Adhere to regulations to prevent money laundering and fraud.
- Accurately and securely handle large amounts of cash.
- Maintain precise records of transactions and balances.
- Stay informed about global currency markets and exchange rate trends.

Branch Manager

Active Commerce Centre / Patna, Bihar, India / April, 2019 - March, 2021

- Design and implement coaching programs that align with educational goals and student needs.
- Supervise and support a team of educational coaches.
- Collaborate with teachers to identify areas where students need additional support.
- Analyze data on student performance and coaching outcomes, and prepare reports to demonstrate program impact.
- Oversees daily administrative operations of the institution insuring efficient and smooth functioning.

LANGUAGE

English	●	●	●	●	○
Hindi	●	●	●	●	●
Nepali	●	●	●	●	●
urdu	●	●	●	●	○

TRAINING/CERTIFICATIONS

- **Advance Excel**
NIIT Birgunj
- **Accounting Packages**
NIIT Birgunj
- **Office Packages**