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OBJECTIVE

NOTABLE ACHIEVEMENTS

Certified basic security course from National Security Institute Abudhabi, UAE 2010

Certified basic CPR for adults and first aid course from TWI Abudhabi, UAE 2011

Certified fire warden course from TWI Institute Abudhabi, UAE 2011

Certified elevator rescue operation for mono space and mini space from KONE

Elevators UAE 2012

Certified emergency command center in charge from John Buck International Abudhabi UAE 2011

Letter of service acknowledgement from JBI properties Abudhabi for ECC operations like, CCTV (axis), ACS(lenel), FAS(cooper), EMS(kone), TMS(B&S) and BMS(tempco) Abu Dhabi UAE 2011



SKILLS

Internet, browsing, email, windows, fax etc.

Basic knowledge of computer

Basic command on MS word, excel, power point etc.

and having 6 years of clean driving history in UAE roads



EXPERIENCE

Certis Ilc

2015 - 2021

Security Patrolling Supervisor

- Deliver excellent customer service at all times
- Deal all security related problem's and impliment instruction to the team
- Complete all security and administrative requirements
- Generate daily,weekly and monthly reports.

Certis Ilc (Al dar HQ Abudhabi)

2009 - 2015

Security Supervisor

- Deliver excellent customer service at all times
- Attend,transfer incoming calls with co ordination of management through I-visitors registration
- Maintain and greet visitor, contractors venders etc. log and issue access cards ti the designated floors accordingly
- Assist security plans,deployment schedules, meal schedules and other schedules as needed
- Attend meetings with management and other operation department.
- Monitor and operate cctv, fire alarm systems, access control systems,elevator monitoring and traffic management system
- Report all insidents in the appropriate format, write consice and accurate insident report aa necessary
- Compleet all security and administrative requirements



EDUCATION

Munnar Catering College

2004

Deploma in Hotel Management
72%

GHSS Vayala

2001

Intermediate
63%

GHSS Vayala

1999

Matriculation
58%