



# AJMAL P A

## ABOUT ME

7+ years of experience in Sales and Business Development, Graduate in Business Administration and done my Post Graduate Diploma in Mass communication and Journalism. Worked in Sales and Business development with some of the famous companies in Kerala. I could define myself as an experienced business and sales executive professional with strong leadership and relationship-building skills. Competent administrative professional supporting the underwriting process with effective document evaluation, report writing and filing. Proficient in working in shifts and to work in 24X7 work environment. Ability to investigate the things deeply.

## CAREER OBJECTIVE

A responsible & respective position in sales, business development and marketing where I could effectively utilize my experience and education in business management.

## EDUCATION

Post Graduate Diploma in Mass Communication And Journalism  
KELTRON SCHOOL OF JOURNALISM & MEDIA STUDIES  
PG Diploma  
NOVEMBER 2015 – NOVEMBER 2016

Bachelor of Business Administration  
SIKKIM MANIPAL UNIVERSITY  
GRADUATION  
JULY 2011 – JUNE

## EXPERIENCE

MADHYMAM DAILY, THRISSUR – KERALA, INDIA  
Position: BUSINESS EXECUTIVE  
JULY 2019 – SEPTEMBER 2023

### Responsibilities:

- Oversee the sales process to attract new customers
- Maintain relationship with clients
- Identify new market opportunities
- Arrange meetings for

CHEERAN'S YAMAHA, – KERALA, INDIA  
Position: SALES EXECUTIVE  
JANUARY 2017 – JUNE 2019

### Responsibilities :

- Responding to inquiries
- Recommending sales campaigns and promotions
- Achieving established goals

POPULAR VEHICLES – KERALA, INDIA  
Position: SALES EXECUTIVE  
DECEMBER 2014 – SEPTEMBER 2015

### Responsibilities :

- Work for a dealership that represents manufacturer
- Speaking to customers about their vehicle needs

## PERSONAL INFO

- Nationality: Indian
- DOB : 7th April 1993
- Residing in : Dubai, UAE

## CONTACT

MOBILE: +971509445516  
E-MAIL : ajmalkohinoor@gmail.com

## PERSONAL QUALITIES

- Unmatchable Communication Skill
- Creative Spirit
- Time management
- Fast learner

## OTHER QUALIFICATIONS

- BASIC COMPUTER KNOWLEDGE
- LANGUAGE SKILLS
- SPEAKING SKILLS

## LANGUAGES KNOWN

- ENGLISH
- MALAYALAM
- HINDI
- TAMIL