



MUHAMMAD ANAS K K

CASHIER

CONTACT

- +971 586873545
- anaskk1002@gmail.com
- ABU DHABI - AL AIN
- <http://linkedin.com/in/muhammad-anas-k-k-b41844298>

PERSONAL DETAILS

Date of Birth : 10/04/2001
Marital Status : Single
Nationality : Indian
Gender : Male
Passport No: W6020269

EDUCATION

2020 - 2023

KANNUR UNIVERSITY

- Bachelor in Commerce with Computer Application

2023

NATIONAL ACADEMY OF
RUDSETI

- Computer Hardware and Networking

2024

EDWIN ACADEMY - KERALA

- Certified program in Human Resources and Admissions

SKILLS

- Inventory Management
- Public Relations
- Teamwork
- Time Management
- Leadership
- Effective Communication
- Critical Thinking

LANGUAGES

- English
- Hindi
- Malayalam

OBJECTIVE

To Obtain a position where my academic qualification & hands on experience are benefited for the growth of organization as well as my career exposure.

PROFILE

I hold a Bachelor's degree in Commerce, with a specialization in Computer Applications, as well as diplomas in Computer Hardware and Networking, and Human Resources. My professional experience includes six months in accounting and cashiering, during which I have honed my skills in utilizing technology to enhance financial processes. I am dedicated to providing exceptional customer service and am eager to contribute to a progressive organization.

WORK EXPERIENCE

American fried chicken, Kerala

Accounting and Cashier

- Managed financial records and handled accounts for six months.
- Processed cash transactions and ensured accuracy in cash handling.
- Provided exceptional customer addressing inquiries effectively
- Assisted in inventory management and ensured accurate stock levels.
- Skilled in Human Resources and Administration, including recruitment and employee record management.

TECHNICAL BACKGROUND

- MS Office Excel Browsing & Email
- Powerpoint Presentation
- English Keyboard 30-35 WPM

ACHIEVEMENTS AND REWARDS

Student Police cadet program

- Kerala Police: 2017-2018
- Actively participated in SPC
- developing strong leadership, discipline, and teamwork skills while promoting community safety.