






# ALLAINE KAY PANGILINAN

## Profile

To obtain a challenging position that allows me to utilize my skills and knowledge in dealing business and efficiency needed to achieve the goal in behalf of your company.

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 Al Murraqabat Deira-Dubai

## Education

**Bachelor of Business Administration**  
Nueva Ecija University of Science and Technology  
2012-2016

## Secondary

**Saint Patrick's Academy**  
2006-2010

## Skills

Computer literacy  
Communication  
Team Work  
Time Management  
Customer Relationship

## Language

English  
Tagalog

## Work Experience

**2019 - Palawan Pawnshop – Palawan Express Pera Padala**

**2024** Branch Manager Reliever / Cashiering

- Dealing with customers face-to-face
- Assisting customers
- Receiving and disburse exact amount of cash to customer
- Money Changer
- Gold Appraisal
- Initializes and manages relationships with customers .
- Transact local and international remittance

**2017 - M Lhuiller**

**-** Cashier / Teller

- 2019**
- Initializes and manages relationships with customers .
  - Receiving and disburse exact amount of cash to customer
  - Transact local and international remittance

**2016 - GMCycle Corp**  
**-** Book keeper

- 2017**
- Managed accounts payable and receivable, as well as performed data entry for various accounting records.
  - Keeping records of business transaction
  - Sorting and Filing

## References

**Eda Marie Magtulis**  
Branch Supervisor Palawan  
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**Angelou B. Quiambao**  
HR Coordinator Palawan  
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