

# MOHAMMED RIMSHAD AK

ACCOUNTANT



## CONTACT

☎ 056 631 2829

✉ mhdrimshad02@gmail.com

📍 Sharjah, UAE

🌐 <https://www.linkedin.com/in/mohammed-rimshad-82b31b30a>

## EDUCATION

2022-2023

ACCOUNT ZONE

- Post Graduate Diploma in Financial Management and SAP

2019-2022

CALICUT UNIVERSITY

- Bachelors of Commerce Computer Application

## SKILLS

- Adaptability
- Problem Solving
- Decision Making
- Time Management

## HOBBIES

- Reading
- Writing

## LANGUAGES

- Malayalam
- English

## PROFILE

Seeking innovative and challenging career in growing organization which gives me an opportunity to utilise my skill and knowledge and provides me an opportunity to career growth

## WORK HISTORY

### IMANE TRADERS PVT LTD

2023 - 2024

Accounts Assistant

- Data entry
- Preparation of Purchase and Sales Report
- Preparation of final Accounts

### CORPORATE CUNSLTANCY SERVICES

2023

Accounts Executive

- Tally Data Entry - (Tally ERP & PRIME)
- Business Accounting, Bank Reconciliation
- Goods and Service Tax (GST) Filing, E way bill Generation
- Preparation of Final Accounts

## SOFTWARE SKILLS

- Tally Prime (GST & Gulf VAT)
- Microsoft Excel and Microsoft Word
- SAP FICO, MM & SD
- Quick Books, Sage50

## CERTIFICATION

Attended 3 months training on GST Filing at Account Zone, Shoranur

## DECLARATION

I hereby declare that all the information furnished above is factually correct and true to the best of knowledge and belief.

**MOHAMMED RIMSHAD AK**