



YASIR ZAMAN

SKILLS

Strong Analytical and problem solving.
Good attitude and communication.
Management, digital marketing and strong leadership skills.

Work Experience

TECOM DIC Dubai

A. Three month work experience as a Receptionist in TECOM

FEB
-
MAY
(2023)

Dubai internet city.

- Worked with honesty in all the areas of responsibility.
- Provide product and services information to customers.
- Management and resolve customers complains.
- dealing with customers and client via email and calls.

Royal Taste Cafeteria and Restaurant Ajman

B. Six months work experience as a cashier in Royal taste cafeteria .

JUNE
-
NOV
(2022)

- Management transaction, handling payment and providing excellent services to customers.
- Ensuring correct meal price, accepting payments and administrative receipts to customers.
- Take orders of customers ,resolve any pricing complaints and providing best solution.

AL Badar Manufacturing (PVT)

C. Work as an Accounts Assistant in AL Badar Manufacturing

2015
-
2021

(PVT) Gadoon Amazai Industrial Estate

- Preparation of Bank Payment Voucher, Cash Payment Voucher, Bank Receipt Voucher, Journal Voucher.
- Salary to Daily wages on weekly and monthly basis.
- Data Entry Monitoring of Material and Finish Goods.

GIGA MALL ISLAMABAD

D. Work as an sale man in Giga Mall Islamabad

2014
-
2015

- Greeting and help customer find item in the store.
- Provide accurate information about items.
- Selling product & service using solid argument to customer.
- Establish , maintain positive business & customer relationship.
- supply management with reports on customer needs , problem & interest.

PERSONAL PROFILE

Father Name : Noor Zaman Khan
Date of Birth : 15th April, 1991
Marital Status : Married
Nationality : Pakistani

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 yasirzaman094@gmail.com

 Al mateena st-23 deira dubai

Visa status: Resident visa

Passport No: DN5200232

Education

Bachelor of Business Administration (BBA finance)

Preston University
2010 - 2014

Faculty of science (FSc)

Govt-H-s-school swabi
2008 - 2010

ABOUT ME

To build upon and enhance my professional skills and abilities in a reputed and dynamic organization that give opportunity to fresh innovative minds to evolve and to build career in a professional manner.

Language

English

Urdu