

RAJA UMAR KHAN

Cashier Supervisor

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Ajman, United Arab Emirates

EXPERIENCE

Cashier Supervisor

Day To Day International Trading LLC

06/2023 - Present Dubai

- Supervising cashiers to ensure they are following company procedures and providing excellent customer service
- Trained new cashiers and monitoring cashier performance and provide feedback
- Maintained accurate records of all cash transactions and deposits
- Handled customer inquiries and complaints in a timely and professional manner
- Maintaining a clean and organized checkout area
- Ensuring cashier shifts are properly scheduled and staffed
- Implemented new Cash handling procedure and reduced monthly errors by 20%

Cashier

Al Hamzah Restaurant

12/2021 - 04/2023 Dubai

- Greeted customers as they arrive
- Operated cash registers and POS systems
- Processing payments and providing change and receipts
- Maintaining cleanliness in register stations and tables
- Closing the register at the end of the day
- Resolved customer complaints or issues
- Assisted kitchen staff as needed
- Received employee of the month award for exceeding customer service targets by 10%

Customer Service Representative

MTCB Carecloud

12/2019 - 12/2021 Islamabad, Pakistan

- Responsible for providing effective customer service to patients, vendors, insurance companies and other medical facilities

EDUCATION

Bachelor's of Business Administration

University of AJK

2014 - 2018 Muzaffarabad, Pakistan

Higher Secondary School Certificate

Quaid-Azam Science College

2012 - 2014 Muzaffarabad, Pakistan

SUMMARY

Cashier Supervisor with 5 years of retail and hospitality experience. Reliable expert with data entry, cash handling, customer service and sales. Possess excellent Communication Skills, Mathematical Skills and Problem-Solving Skills. Proven ability to lead a team of cashiers and maintain financial accuracy. Committed to delivered excellent customer service. Seeking a position in an organization where I can use my skills to provide exceptional customer service and contribute to the growth of the company.

LANGUAGES

English
Proficient



Hindi
Proficient



Urdu
Native



Arabic
Beginner



SKILLS

Communication Skills

Leadership Skills

Cash Handling

Mathematical Skills

Problem Solving-Skills

Multitasking

Computer Skills

POS operating

Customer Service