

HARIKUMAR R

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Profile Summary

Experienced Treasury, Banking and Accounting professional with over 12 years of expertise in areas such as bank notes accounting, cash management, budgeting, Treasury Operation FX exposure, Banking Operations, Accounting work etc. Adept in financial analysis, strategic planning, and back-office operations, with a proven track record of driving organizational growth and success. Strong leadership skills and a commitment to excellence in all aspects of financial management.

Professional Experience

October 2022 – Current

Treasury Accountant Specialist in Al Fardan Exchange, Sharjah, UAE

- Perform Document verification for Bank Notes Shipment
- Analyzing the rate which is passed in system and Invoice are matching
- Passing Outgoing and Incoming settlement entry in respective account
- Daily reconcile Banknotes account
- As per Dealers confirmation updating the fixed rate
- Accounting Hedging Buy and sell entry from online platform and book profit/loss
- Maintain organized documentation to support files, reports, and data
- Assist internal and external auditors by providing requested documents in an organized and timely manner
- Prepare and submit reconciliation analytical reports in the right format and at the right time to all levels of users for effective decision- making
- Submit detailed analysis reports daily to stakeholders
- Report exceptions to concerned stakeholders for corrective action
- Reviewing, submitting, and processing vendor invoices.
- Verifying and recording rental, VAT, and payable entries in the respective General Ledger (GL).

January 2012 – September 2022

Assistant Manager – Treasury Operation in Joyalukkas Exchange, Dubai, UAE

- Preparing MIS report which includes Bank (FCY and LCY) balance, Funding etc.
- Cash management, budgeting and daily monitoring cash and FX position for each branch.
- Ensure that sufficient funds are available to meet ongoing operational and funding requirements
- Forecasting Cash flow position, related borrowing needs and available for investment
- Managing company's bank account for different currencies.
- Taking Foreign Remittance Deal's with Domestic and International Bank
- Preparing and Sending Deal Confirmation
- Monthly revaluating all foreign currencies from branches by taking rates from Agencies.
- Converting AED to USD, GBP, Euro, CAD, AUD etc with best rates from bank.
- Good Relationship with Domestic and International Banks
- Uploading, Verifying and Authorizing all UAEFTS and FCY transfers through Banking Online system (Procash, S.W.I.F.T and Smart Business)
- All kinds of Bank related work like Term deposit, Adding/Removing specimen Signatories (as per Senior Management direction), Open new Accounts as per business needs, new Corresponding banking arrangement, Providing documents for Annual review from bank etc.
- Work closely with Compliance department for Invoice checking, KYC updating etc
- Daily and monthly bank reconciliation
- Coordinate with Bank to obtain timely statements and Balance confirmations

- Taking Tax invoices from banks and other stakeholders.
- Maintain General Ledger, Invoice preparation, assisting accounts team for all Accounting activities

Computer Skills

- Good knowledge in Microsoft Office Packages MS Word, MS Excel, and MS Outlook
- Good knowledge in banking online system (Procash, Smart Business etc)

Skills and Abilities

- Strong knowledge in all Treasury Operation
- Ability to work in team as well as independently
- Ability to maintain good relationship with banks
- Profound knowledge of computer systems
- Sound knowledge of all mathematics skills and associated calculation
- Planning and Organizing
- Team Leader with ability work under pressure
- Excellent data management and record keeping abilities
- Strong analytical skill
- Presentation and Reporting Skills
- Good Communication and Interpersonal skills with ability to interact with diverse kinds of people and develop good relationship with customers and staff.

Education Qualification

Year	Course	Institution	University
June 2008 - April 2010	M Com (Finance and Control)	CMS College of Science and Commerce	Bharathiyar University
June 2005 - April 2008	Bachelor Degree (Mathematics)	Devasom Board College	Mahatma Gandhi University

Personal Details

Nationality	:	Indian
Date of Birth	:	24/Oct/1985
Place of Birth	:	Kerala, India
Marital Status	:	Married
Language Known	:	English, Malayalam, Hindi, Tamil
Driving License	:	Yes

I hereby declare that the information given herewith is correct to my knowledge and I will be responsible for any discrepancy.

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