

# VINEESH M V

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## JOB OBJECTIVE

A career in any suitable position in Finance/ Operations/Accounts/ Administration that allows me to utilize my 9+ years corporate work experience, knowledge and qualification for the organization's growth and profitability to maintain its vision and mission.

## ACADEMIC QUALIFICATION

- Bachelor of Economics | 2005  
*University of Calicut, Kerala, India*
- Higher secondary from Kerala board examination | 2002  
*M.I.H.S.S Ponnani, Kerala, India*

## EMPLOYMENT HISTORY

- ✓ Head Cashier Cum Admin | 04/2022- 05/2024  
*Radhakrishna Finance Pvt Ltd, Guruvayur, Kerala, India*
- ✓ Teller Cum Operations Assistant | 02/2021 – 02/ 2022  
*MBN Nidhi Pvt Ltd, Ponnani, Kerala, India*
- ✓ Teller (Cashier) | 02/2020-01/2021  
*MCK GROUP Thrissur, Kerala, India*
- ✓ Senior Assistant | 06/2008-08/2019  
*KSEB Government of Kerala, India*
- ✓ Teller(Cashier) | 02/2008-06/2008  
*Muthoot Securities Pvt Ltd, Ernakulum Kerala, India*
- ✓ Junior Assistant | 01/2007-01/2008  
*Manappuram Finance Pvt Ltd, Kerala, India*

## IT SKILLS

- ICrats , ignosi, safe nbfc Accounting Softwares
- MS Office
- Leadership & Organization Skills.

## KEY RESPONSIBILITY

- Manage transactions with customers using cash registers, Scan goods and ensure pricing is accurate, Scan goods and ensure pricing is accurate, Collect payments and whether in cash or credit.
- Issue receipts, refunds, change or tickets, Cross-sell products and introduce new ones.
- Resolve customer complaints, guide them and provide relevant information.
- Greet customers when entering or leaving the store and Maintain clean and tidy checkout areas.
- Track transactions on balance sheets and report any discrepancies and Handle merchandise returns and exchanges.

## PERSONAL DETAILS

Passport No : Y2558007

Nationality : Indian

Marital Status : Married

Languages Knows : English, Malayalam, Tamil, Hindi

## REFERENCE :

GANESH KUMAR | **REGIONAL MANAGER** – RADHAKRISHNA FINANCE PVT LTD

RAM MOHAN | **SUPERINTENDENT** – KSEB