



# CHATHURI WIJESEKARA

## PROFILE

Results-driven executive with extensive experience in financial management and accountancy. Possesses a strong understanding of financial principles and regulations, with a proven ability to streamline processes and maximize efficiency. Adept at strategic planning and decision-making, with a focus on driving organizational growth and profitability. Skilled communicator and team leader, capable of fostering collaborative relationships across all levels of an organization.

## WORK EXPERIENCE

### National Savings Bank, Sri Lanka

11.2011 - PRESENT

Executive

- Efficiently process all customer transactions, including deposits, withdrawals, voucher verification, cheque clearing, account inquiries, transfers, foreign currency exchange, and ATM balancing.
- Assess and approve loan applications and oversee repayment procedures, ensuring adherence to established policies and regulations.
- Deliver exceptional customer service by addressing inquiries promptly and accurately, offering relevant information on products, procedures, and interest rates, and appropriately referring customers to relevant departments for further assistance.
- Effectively manage and resolve customer complaints, directing complex issues to the appropriate channels for resolution.
- Maintain strict attention to detail to ensure the accuracy and integrity of all financial transactions.
- Actively promote and sell bank services and products, identifying cross-selling opportunities based on individual customer needs and preferences.

### Penguin Electronic (Pvt) Ltd, Sri Lanka

11.2010 - 11.2011

Accounts Executive

- Cultivated enduring and trustworthy relationships with internal and external clients, ensuring the delivery of high-standard and quality service.
- Prepared documentation for both internal and external audits, ensuring compliance with regulatory standards and organizational policies.
- Generated bank reconciliations, debtors collections statements, as well as monthend and year-end financial statements, contributing to the accuracy and transparency of financial records.

## CONTACT

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Raththanapitiya, Boralesgamuwa,  
Sri Lanka

## EDUCATION

2022-2023

CARDIFF METROPOLITAN UNIVERSITY, UK

- Master of Business Administration

2011-2013

NATIONAL UNIVERSITY OF IRELAND

- BSc in Business Management

2011-2013

NATIONAL INSTITUTE OF BUSINESS  
MANAGEMENT, SRI LANKA

- Advance Diploma in Financial &  
Management Accounting

2004-2006

SIRIMAVO BANDARANAYAKE  
VIDYALAYA, COLOMBO 07,  
SRI LANKA.

- G.C.E Advanced Level Examination

SKILLS & COMPETENCIES

- Financial Management
- Accounting Principles
- Strategic Planning
- Budgeting & Forecasting
- Financial Analysis
- Risk Management
- Regulatory Compliance
- Team Leadership
- Process Improvement
- Stakeholder Engagement
- Interpersonal Communication
- Problem-Solving

LANGUAGES

- English (Full Professional Proficiency)
- Sinhala (Native)

PERSONAL DETAILS

Name in Full -  
Hewawasam Gamage Chathuri Samiddhi Wijesekara

Nationality - Sri Lankan

Date of Birth- 07/12/1987

Gender - Female

Civil Status - Married

Vasiri Construction (Pvt) Ltd, Sri Lanka

01.2009 - 12.2009

Trainee Accounts Executive

- Offered valuable input into the department's goal-setting process, leveraging insights to drive strategic alignment and operational efficiency.
- Enhanced operational efficiency and productivity through strategic initiatives.
- Oversaw day-to-day operations, ensuring smooth functioning with minimal internal and external issues.
- Prepared cash flow statements, maintained Balance Stock Register, and reconciled bank statements to ensure accurate financial records.