

Ahmed Mahmoud

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Summary

professional accountant with three years of experience in the United Arab Emirates, specialized in financial accounting and financial reporting. Possesses strong skills in processing bank transactions, submitting tax declarations, and monitoring daily reports. Has high proficiency in using accounting software to prepare daily journal entries and audit balances. Experienced in representing the company in government transactions and interacting with local authorities. Strives for excellence and accuracy in every task undertaken.

Work Experience

▪ Innovators Engineering Consultancy L.L.C - O.P.C

09-2023 / Actual (Abu Dhabi)

- Seeking promotion to a managerial position, such as Accounting Manager.
- Demonstrated expertise in bookkeeping and reconciliation processes utilizing Zoho and Odoo software.
- Successfully reduced operational costs by 35% through streamlining procurement and inventory management practices.
- Enhanced the accuracy of financial reporting to 95% by implementing stringent internal controls.
- Actively pursuing a CPA certification from the Institute of Certified Public Accountants.
- Conducted a tax audit resulting in a significant tax refund of AED 97,000 for the company.
- Prepared detailed and accurate financial statements that facilitated the securing of new financing for the company.
- Redesigned the expense tracking system to enhance the efficiency of the invoice approval process and reduce payment turnaround time.

▪ High Processional Car Care

2022 – 2023 (Sharjah)

- Extensive experience in utilizing accounting software, including SAP and QuickBooks.
- Thorough knowledge of UAE tax laws and regulations.
- Demonstrated proficiency in handling transactions for Tasheel, Aamer, TAMM, Abu Dhabi Municipality, and Daman.
- Expertise in delivering impactful presentations to senior management on the company's financial performance.
- Actively involved in providing strategic insights to management for informed decision-making.
- Generated significant financial savings for the company through initiatives such as cost reduction and operational efficiency enhancements.
- Contributed to boosting the company's profitability by refining financial analyses.
- Successfully attracted new investors to the company through persuasive presentations.

▪ Al Eshara ELC. Trading

2021 – 2022 (DUBAI)

- Demonstrated expertise in preparing accurate and comprehensive financial statements, including balance sheets, income statements, and cash flow statements, to provide a clear picture of the company's financial health.
- Proficient in developing and managing budgets, ensuring alignment with the company's strategic goals and objectives.
- Accurately forecasting financial performance to support informed decision-making.
- Accounts payable and receivable management: Effectively managed accounts payable and receivable processes, ensuring timely payments to vendors and collection of payments from customers, maintaining a strong cash flow position.

- Provided tax advisory services to the company, ensuring compliance with tax laws and regulations, minimizing tax liabilities, and optimizing tax strategies.
 - Participation in complex accounting projects: Actively participated in complex accounting projects, contributing valuable insights and expertise. Successfully implemented a new accounting system, enhancing financial reporting and operational efficiency.
 - Demonstrated the ability to work independently and manage time effectively, consistently meeting deadlines even under pressure.
 - Maintained open and effective communication with clients and colleagues, providing financial information clearly and accurately, addressing inquiries promptly and professionally.
 - Submitting tax returns for value-added tax and corporate tax
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Education

Bachelor's degree in Financial Accounting from Damietta University in Egypt. 2016 - 2020

Advanced Technical Skills:

- VBA Programming: Proficient in VBA programming skills to develop tools and automate complex accounting tasks.
- Data Analytics: Expertise in data analysis tools such as Excel and Power BI to provide advanced financial analysis and create interactive dashboards.
- Machine Learning: Understanding of machine learning concepts and their applications in accounting, such as fraud detection and risk analysis.
- Cloud Technology: Proficiency in using cloud computing technologies like AWS and Azure to securely and efficiently store and manage financial data.
- Payroll and Immigration Expertise: Thorough understanding of UAE payroll and immigration regulations.

Soft Skills:

- Leadership: Demonstrated leadership skills through the ability to guide and inspire teams, and achieve common goals.
 - Negotiation: Expertise in negotiation skills to ensure the best deals for employment and business partnerships.
 - Working Under Pressure: Ability to work efficiently and effectively even under challenging work conditions and tight deadlines.
 - Adaptability: Ability to adapt to rapid changes in the regulatory and economic environment, and continuously develop your skills.
 - Conflict Resolution: Proficient in conflict resolution skills to handle disagreements between clients or colleagues peacefully and constructively.
 - **Have UAE Driving License.**
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Language:

- Native In **Arabic**.
 - Professional In **English**.
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Certifications

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| • Tax accounting. | • Accounting for construction. |
| • Accounting for import and export. | • Personal skills. |
| • Zoho Corp -Quick Books. | • Quick Books Diploma. |
| • Professional financial accountant Diploma. | • Excel accounting. |
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