



SHAIK HASSAN

+971-501532371

hassanbaj23@gmail.com

Dubai 125212.

PROFILE URL:

www.linkedin.com/in/hassanaccounts

ssanaccounts

PERSONAL INFORMATION

- Visa Status: Visitor
- Joining: Available Immediately
- Nationality: Indian

REFERENCES

Mr. Mohammed

Shahnawaz

FM Manager

Enova FM LLC.

mshahnawaz@enova-me.com

Mob: +971-545401235

SUMMARY

Versatile accounting professional with several years of experience and proficiencies in account management and reporting. Well-versed in updating and standardizing controls and streamlining procedures to increase productivity and reduce errors in accounting files. Offers advanced abilities with QuickBooks pro and Microsoft office.

TECHNICAL SKILLS

- MS Office Suite
- WING
- XERO
- SAGE
- Peachtree
- Cash Flow analysis
- Tally ERP 9 & Prime
- Strong analytical skills
- SAP expertise
- Reporting
- Effective multitasker
- Budget Analysis

EXPERIENCE

Accountant

Meghavi Wellness Private limited/ Mar 2022 to Sep 2024, Hyderabad India.

- Ensured accurate financial record-keeping by maintaining detailed documentation
- Drove accurate financial operations by validating payments and ensuring adherence to accounting standards.
- Developed accurate budget forecasts and monitored actual performance against budgets.
- Prepared monthly closing entries for multiple companies' books of records.
- Assisted in the preparation of tax returns by gathering necessary information from clients and maintaining organized files with documents related to taxes.
- Maintained up-to-date knowledge of Generally Accepted Accounting Principles guidelines.
- Monitored balance sheets and income statements to evaluate financial performance.

EDUCATION

Bachelor of Commerce (B. Com)

Telangana University Jan 2021

Nizamabad, India

Intermediate

Board of Intermediate of Telangana Jan 2018

Nizamabad, India

LANGUAGES KNOWN

- English- Fluent
- Hindi- 1st Language
- Urdu- Native
- Arabic- Beginner