



DINA SUBEDI

CASHIER / REMITTANCE CLERK

CONTACT

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Al karama, Dubai, UAE
14/05/2002-DOB

EDUCATION

Aug 2021-Oct2023
CAMELLIA INTERNATIONAL
SCHOOL
• Business Studies -2.87

Jun 2020- Nov 2023
KATHMANDU UNIVERSITY
• General Medicine

SKILLS

- Listening actively
- Positive attitude
- Customer service excellence
- Cash drawer Management
- Time Management
- Problem-solving
- Leadership
- Critical thinking

LANGUAGES

- English (Conversational)
- Hindi(Fluent)
- Nepali (Native)

PROFILE

A versatile professional with a dual background as a Cashier and Lower Secondary Teacher. Adept in business studies, bringing a unique blend of financial acumen and educational insights. Demonstrates a strong work ethic, attention to detail and creativity in all the tasks. A proactive team player, committed to leveraging expertise in a dynamic work environment to drive positive outcomes and contribute effectively.

WORK EXPERIENCE

Cashpay International Sub Money Transfer

AUG 2019-NOV2022

Head Cashier

- Collecting payments in cash or credit.
- Greet Customers.
- Keep records of transactions.
- Maintain clean and tidy check out areas.
- Issue foreign exchange and travel receipts.
- Ensure pricing is correct.
- Maintain accurate cash drawer.
- Handling Cash

Greenfield Education Foundation

DEC 2022-OCT2024

Lower Secondary Teacher

- Explaining maths concepts.
- Developing classroom materials, organizing activities, assigning homework.
- Grading tests, and preparing students for exams.
- Planned and delivered dynamic lessons for Lower Secondary Students.
- Developed differentiate learning strategies to meet diverse students needs.
- Provided constructive communication and support to students to maximize academic success.

Courses and Certificate

• **Trained on Integrated Curriculum and Professional Development**
National Private and Boarding School's Association Kathmandu District

•Volunteer in ASEZ WAO

ASEZ WAO is an International young adult worker volunteer group. Young adult workers practice love and volunteer service in their work-places and communities.